

BATA - Traverse City, MI - RFP# BATA-3-2021 – Transit Master Planning

Question Responses

- 1.) Q: In order to provide sufficient time to prepare a response given the holiday period, will two-week extensions be granted to the RFP due date?

A: Extensions will not be granted unless the minimum number of RFPs submitted is less than three (3).

- 2.) Q: Considering the impacts of COVID-19 that may limit our ability to print and bind proposals, would BATA accept digitally submitted proposals?

A: Proposals may be digitally sent to BATA as an appropriate submission in an effort to mitigate the risks of Covid-19 as well as reduction in environmental footprint.

- 3.) Q: The signature page states that BATA's standard terms and conditions shall apply. Are these the terms contained within the RFP?

A: All applicable terms and conditions are included in the RFP

- 4.) Q: May the proposer include a request to negotiate terms from the RFP to appear in a final contract?

A: Yes, BATA is open to negotiations in finalizing of final contract.

- 5.) Q: Has a budget been established for this project?

A: BATA is not allowed to share this information during the RFP process

- 6.) Q: Does BATA have stop-level ridership data available for every fixed and flex route service? Are there any services where ridership data is not available?

A: BATA has stop-level ridership available for fixed-route and flex-route services.

- 7.) Is trip data (including origins and destinations) available from the Link On-Demand and Village Link services?

A: Extensive trip data is available for the Link On-Demand services as less data is available for Village Link services.

8.) Are electronic signatures permitted in the proposal document?

A: Yes electronic signatures are permitted.

9.) Is there a general time frame / schedule for the study, e.g. 6 months?

A: Initial goal to have study completed by end of Summer/early Fall 2022

10.) Q: Will there be a steering committee?

A: Not at this time, yet the BATA team is open to discussion.

11.) For public input, specifically public forums, does BATA have a preference between in-person and virtual meetings/outreach?

A: Appropriate covid-19 safety measures and monitoring will be in place to evaluate if in-person activities or solely virtual activities are best suited for engagement. Preference would be for in-person activities.