



BATA Regular Meeting Agenda
Hall Street Transfer Center 115 Hall St, Traverse City, MI
August 14, 2025 @ 1:00pm

1. Call to Order
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment*
5. Approval of Agenda/Declaration of Conflict of Interest

6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping noncontroversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in the parentheses on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

- a. Regular Board Meeting Minutes of June 16, 2025
- b. Special Meeting Minutes of July 10, 2025
- c. Special Meeting Minutes of July 21, 2025

Consideration of Accepting the following Reports

- d. FY25 Q3 Ridership Report
- e. FY25 Q3 Turnover Report
- f. FY25 Q3 Strategic Plan Update
- g. Correspondence – Staff Compliments
- h. BATA Board Tracker

7. Any items removed from the Consent Calendar
8. Executive Director's Report – Chris Davis
9. Chairperson's Report
10. Finance Reports – Justin Weston
 - a. Net Position
 - b. Income Statement
 - c. Operating Reserve Fund
 - d. Capital Reserve Fund
 - e. New Facility Reserve Fund
11. Old Business
12. New Business
 - a. FY2026 Budget Revision
 - b. MERS Contribution
 - c. Fare Box System Presentation – Eric Lingaur/Paul Clausen
13. Closed Session
 - a. Collective Bargaining Negotiation
13. Second Public Comment*
14. Directors' Comments and Announcement/Open Floor
15. Adjournment

*Next meeting date is September 25, 2025 @ Hall St. Transfer

*Public Comment:

Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes, and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. Once you have completed your public comment the board may ask any clarifying questions. If needed, you will be assigned a member of BATA's staff to follow up directly on any open concerns.

BATA Regular Board of Directors Meeting Minutes

Location: Hall St. Transfer Station, 115 Hall St. Traverse City, MI

Date/Time: 1:00PM, Monday, June 16, 2025

1. Call to Order

The meeting was called to order by Chairperson Wayne Schmidt at 1:00 PM.

2. Pledge of Allegiance and Moment of Silence

3. Roll Call

- John Somnavilla - PRESENT
- Lance Boehmer – TARDY ARRIVED @ 1:19PM
- Gwenne Allgaier – PRESENT
- Joe Underwood – PRESENT
- Fern Spence - PRESENT
- Brad Jewett - ABSENT
- Wayne Schmidt - PRESENT

4. Oath of Office for New Members

Fern Spence took her official oath of office, as a new BATA Board member.

5. First Public Comment*

No public comment was made at this time.

6. Approval of Agenda/Declaration of Conflict of Interest

Moved by Joe Underwood and supported by Gwenne Allgaier to approve the Agenda/Declaration of Conflict of Interest as presented.

- **Ayes: 4**
- **Nays: 0**
- **Motion Carries: 4-0**

7. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the Following

- a. Regular Board Meeting Minutes of May 22, 2025

Consideration of Accepting the Following Reports

- b. LAC Meeting Minutes May 20, 2025
- c. Monthly Income Statement
- d. FY24 Surplus Recommendation
- e. Correspondence - Staff Compliments
- f. BATA Board Tracker

Moved by Joe Underwood and supported by John Somnavilla to approve the June 16, 2025, Consent Calendar as presented.

- **Ayes:4**
- **Nays: 0**
- **Motion Carries: 4-0**

8. Any items removed from the consent calendar.

No items were removed from the Consent Calendar.

9. Jerry Tomczak, Program Manager, Cummingham Limp

Jerry Tomczak gave an update regarding the solar panel project and Hall St. construction.

Key Points Include:

- The solar panel project is completed.
- Construction on the inside of Hall St began on June 16, 2025.
- Bathroom update for the staff.
- Breakroom/kitchen construction
- Painting will be done in the conference room.
- Later projects will include the visitor restrooms, floors in the lobby and painting.

10. Executive Director's Report – Chris Davis

Chris informed the Board of the Smart Commute turnout, that despite the rain, BATA served breakfast to more than a 120 people and gave 1,238 free rides as part of Try Transit Day. The airport shuttle service is still averaging 1 ride, with the hopes of that number increasing now that summer is here. Cherry Fest preparations are underway. Contract negotiations for union employees will be brought to the Board in August. The EV infrastructure at Hammond is progressing and is estimated to be finished by June 30, 2025. BATA has 4 new drivers that started training on June 16, 2025.

11. Chairperson's Report

No report given at this time.

12. Old Business

No old business at this time.

13. New Business

The Board conducted a public interview with candidate Jeff Meilbeck for the position of Executive Director. Mr. Meilbeck was asked a series of predetermined questions focused on leadership style, financial oversight, community engagement, team development, and organizational strategy. Mr. Meilbeck shared his extensive background in public transit and described his approach to strategic planning and financial planning.

Key Points Include:

- Completed a 25-year transportation plan
- Built three regional transit centers and BRT route.
- Increased grant funding from new funding sources.
- Reinvented the identity and brand of MetroPlan and brought it to legal and financial independence.

After the interview concluded and the candidate exited the meeting, the Board discussed the interview in open session. Board members expressed positive feedback about the candidate's qualifications and leadership style.

By consensus, the Board directed the Interim Executive Director to begin drafting a preliminary offer of employment for review.

It was noted that specific terms of the offer, including compensation, will be discussed in a closed session on Thursday, July 10, 2025 at 9:30am at Hall St. Transfer pursuant to MCL 15.268 (a)

14. Second Public Comment

No public comment was made at this time.

16. Director's Comments and Announcements/ Open Floor

Chris Davis thanked the AD HOC Committee for their work in helping with interviewing the candidates. Wayne Schmidt thanked the Board for accommodating the meeting schedule change and for the flexibility in scheduling the closed meeting.

17. Adjournment

Moved by Lance Boehmer to adjourn the June 16, 2025, Regular Meeting of the BATA Board of Directors at 2:48 PM.

Meeting Minutes Submitted by: _____

Meeting Minutes Approved on: _____

Lance Boehmer, Secretary: _____

BATA Special Board of Directors Meeting Minutes

Location: Hall St. Transfer Station, 115 Hall St. Traverse City, MI

Date/Time: 9:30AM, Thursday, July 10, 2025

1. Call to Order

The meeting was called to order by Chairperson Lance Boehmer at 9:30 AM.

2. Pledge of Allegiance and Moment of Silence

3. Roll Call

- John Somnavilla - PRESENT
- Lance Boehmer – PRESENT
- Gwenne Allgaier – PRESENT
- Joe Underwood – ABSENT
- Fern Spence - PRESENT
- Wayne Schmidt - ABSENT

4. First Public Comment*

No public comment was made at this time.

5. Approval of Agenda/Declaration of Conflict of Interest

Moved by Gwenne Allgaier and supported by John Somnavilla to approve the Agenda/Declaration of Conflict of Interest as presented.

- **Ayes: 4**
- **Nays: 0**
- **Motion Carries: 4-0**

6. Closed Session

a. Closed session pursuant to MCL 15.268(h) to discuss an attorney's written opinion that is exempt from disclosure under state and federal law.

Moved by Fern Spence and supported by Gwenne Allgaier for the BATA Board of Directors to go into closed session at **9:34AM** to discuss an attorney written opinion that is exempt from discussion disclosure under section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure "[i]nformation or records to the attorney-client privilege.

- **Ayes:4**
- **Nays:0**
- **Motion Carries:4-0**

Moved by Gwenne Allgaier and supported by Fern Spence to adjourn Closed Session and reopen the Special Meeting at 10:08 AM.

- **Ayes: 4**
- **Nays: 0**
- **Motion Carries: 4-0**

7. Second Public Comment

No public comment was made at this time.

8. Director's Comments and Announcements/ Open Floor

Chris Davis thanked the Board members for their commitment to the board. Chris gave a quick update on the Cherry Fest and said that BATA gave approximately 21,000 rides on the Bayline and that we are still calculating the numbers for the other routes. BATA received an email stating that the federal government is auditing Michigan for the COVID money and BATA will be providing data to show how that money has been utilized.

Fern Spence said that she was planning on attending the Planners Association, July 21st in Holland, MI. Also, that MPTA conference is scheduled August 18-20th at Crystal Mountain. Chris Davis mentioned that members of BATA will be attending, and that BATA will be receiving an award for 40 years of service.

9. Adjournment

Moved by John Somnavilla to adjourn the July 10, 2025, Special Meeting of the BATA Board of Directors at 10:15 AM.

Meeting Minutes Submitted by: _____

Meeting Minutes Approved on: _____

Lance Boehmer, Secretary: _____

BATA Special Board of Directors Meeting Minutes

Location: Hall St. Transfer Station, 115 Hall St. Traverse City, MI

Date/Time: 10:30AM, Thursday, July 21, 2025

1. Call to Order

The meeting was called to order by Chairperson Wayne Schmidt at 10:30 AM.

2. Pledge of Allegiance and Moment of Silence

3. Roll Call

- John Sommavilla - PRESENT
- Lance Boehmer – PRESENT
- Gwenne Allgaier – PRESENT
- Joe Underwood – PRESENT
- Fern Spence – TARDY ARRIVED @ 10:31
- Wayne Schmidt - PRESENT

4. First Public Comment*

No public comment was made at this time.

However, the following comments were made by the Board and staff during this time:

Chairperson Wayne Schmidt thanked everyone who attended the previous meeting and extended his apologies, along with Joe Underwood's, for not being able to attend. He also expressed appreciation for the excellent work of BATA's bus drivers during the Cherry Festival, noting that his own experience with a driver was very positive.

Chris Davis thanked the Board for their prompt RSVP responses, which helped in efficiently scheduling the meeting.

5. Approval of Agenda/Declaration of Conflict of Interest

Moved by Lance Boehmer and supported by Gwenne Allgaier to approve the Agenda/Declaration of Conflict of Interest as presented.

- **Ayes: 6**
- **Nays: 0**
- **Motion Carries: 6-0**

6. Closed Session

a. Closed session pursuant to MCL 15.268(h) to discuss an attorney's written opinion that is exempt from disclosure under state and federal law.

Moved by Lance Boehmer and supported by Joe Underwood for the BATA Board of Directors to go into closed session at **10:32AM** to discuss an attorney written opinion that is exempt from discussion disclosure under section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure " [i]nformation or records to the attorney-client privilege.

Roll Call Vote:

- **Ayes:** John Somnavilla, Lance Boehmer, Gwenne Allgaier, Joe Underwood, Fern Spence, and Wayne Schmidt
- **Nays:0**
- **Motion Carries:6-0**

Moved by Fern Spence and supported by Lance Boehmer to adjourn Closed Session and reopen the Special Meeting at 11:23 AM.

- **Ayes: 6**
- **Nays: 0**
- **Motion Carries: 6-0**

7. Second Public Comment

No public comment was made at this time.

8. Director's Comments and Announcements/ Open Floor

Chris Davis reminded the Board that the Michigan Public Transit Association (MPTA) Annual Conference at Crystal Mountain will be held August 18–20. BATA will be recognized with an award for 40 years of service.

Chris also informed the Board that there is an ongoing situation with an employee who may attempt to contact Board members directly. If any Board member receives such communication, they are asked to notify Chris.

Fern Spence shared that she recently brought her bike to Suttons Bay and used BATA's services. She noted that her experience was enjoyable and complimented the driver for excellent service.

Chris Davis extended compliments to BATA's drivers and staff for their continued hard work and dedication.

Lance Boehmer reported receiving positive feedback from a colleague who recently used the BATA Airport Shuttle Service.

Eric Lingaur will present a full report on the Airport Shuttle Service at the September Board meeting.

9. Adjournment

Moved by Wayne Schmidt to adjourn the July 21, 2025, Special Meeting of the BATA Board of Directors at 11:28 AM.

Meeting Minutes Submitted by: _____

Meeting Minutes Approved on: _____

Lance Boehmer, Secretary: _____



Bay Area Transportation Authority

RIDERSHIP

Q3 2025 Ridership Report (April – June)

Q3 2025 Ridership: Fixed Route



| Year / Quarter | Ridership | % Increase / Decrease YOY | Last Quarter |
|----------------|-----------|---------------------------|--------------|
| FY 2025 Q3 | 97,483 | 127% of '24 | 75,242 |
| FY 2024 Q3 | 77,217 | | |
| FY 2023 Q3 | 50,905 | | |

2023: 50,905

2024: 77,217

Q3

2025: 97,483

Q3 2025 Ridership: Link

| Year / Quarter | Ridership | % Increase / Decrease YOY | Last Quarter |
|----------------|-----------|---------------------------|--------------|
| FY 2025 Q3 | 28,414 | 102% of '24 | 27,350 |
| FY 2024 Q3 | 27,984 | | |
| FY 2023 Q3 | 29,897 | | |



2023 Q3: 29,897 * Village Link + Link On-Demand

2024 Q3: 27,984 * Link, no more Village Link

2025 Q3: 28,414 LINK

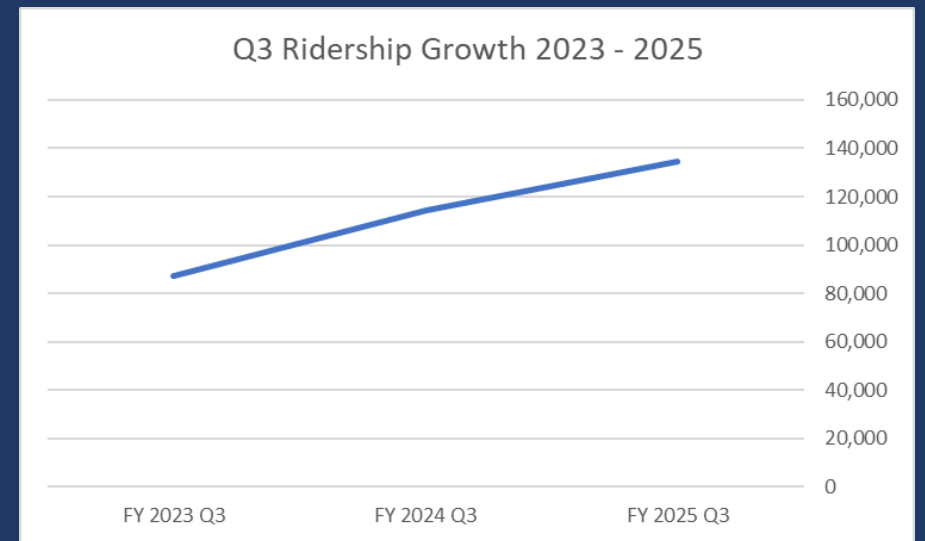
Q3 2025 Ridership: Total Ridership

| Year / Quarter | Fixed Ridership | Link Ridership | Agency Ridership | Total Ridership | % Increase / Decrease |
|----------------|-----------------|----------------|------------------|-----------------|-----------------------|
| FY 2025 Q3 | 97,483 | 28,414 | 8,505 | 134,482 | 116% of 2024 Q3 |
| FY 2024 Q3 | 77,217 | 27,984 | 9000*est. | 114,201 | 2024 was 131% of '23 |
| FY 2023 Q3 | 50,905 | 29,897 | 6,599 | 87,401 | |

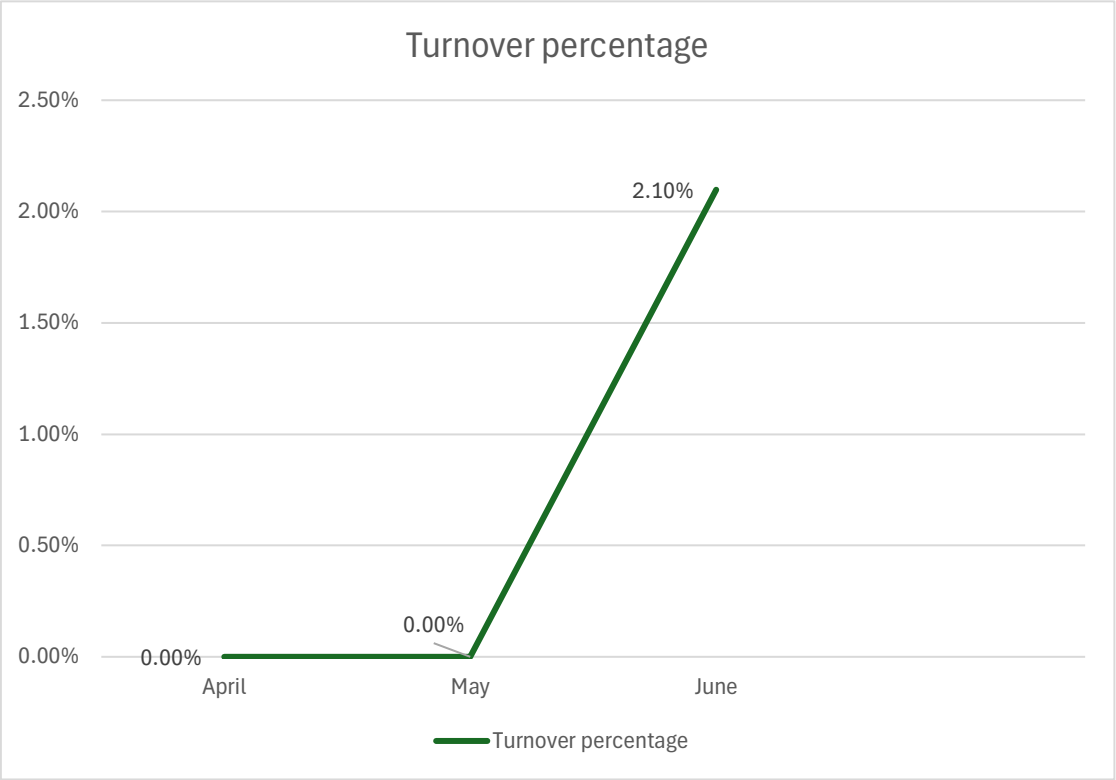
2023 Q3: 87,401

2024 Q3: 114,201

2025 Q3: 134,482



Q3 Attrition



| Quarter Month | Number of terminated employees | Avg Number of employees | Turnover percentage |
|---------------|--------------------------------|-------------------------|---------------------|
| April | 0 | 144 | 0.00% |
| May | 0 | 143 | 0.00% |
| June | 3 | 143 | 2.10% |
| | | | |



The Work Plan

In our pursuit of success and the fulfillment of our mission to improve lives by linking people and communities, we have prepared a series of important projects and programs over the coming year.

Each initiative is outlined on the following pages, including a dedicated team and owner to champion its key endeavors. Quarterly milestones have been devised to ensure the seamless execution of our plans.

Much like our success outcomes, the strategic initiatives detailed in the following pages of our work plan are harmoniously aligned with our six outcome areas:

Customer Experience

Employee Success

Community Value

Financial Health

Safety

Performance-Based Culture

2025 Customer Experience

WORK PLAN



Project Name

Customer Experience Survey

Project Owner

Eric

Project Description

Develop and conduct customer survey to gauge BATA's performance and help identify future service improvements.

FY 2025 Q1

- Explore and get estimates for an outside vendor to conduct BATA's Customer Experience survey. EL - Need to gather additional estimates, get pricing and determine next steps.

FY 2025 Q2

- Create survey, distribute, promote and gather results. EL - Selected Brand Tonic to help support survey creation and plan to launch in May 2025.

FY 2025 Q3

- Review findings and make any initial improvements as needed.

FY 2025 Q4

- Incorporate feedback into service improvements and implement changes as appropriate.

Project Name

Stop Improvements 2025

Project Owner

Bill/Kurt

Project Description

Increasing rider experience through stop amenity improvements.



FY 2025 Q1

- Order necessary components for improvements (shelter, benches, etc.)

FY 2025 Q2

- Prep locations with necessary infrastructure improvements (concrete)

FY 2025 Q3

- Install components on location

FY 2025 Q4

- Identify next years stop improvements within Capital Plan

2025 Employee Success

WORK PLAN



Project Name

**New Hire Orientation/Onboarding Process
(Completed)**

Project Owner

Chris/Brittany

Project Description

Ensure new employee orientation covers what employees need.

FY 2025 Q1

- Review current orientation/onboarding and identify areas in need of improvement

FY 2025 Q2

- Review current orientation/onboarding and identify areas in need of improvement



Project Name

Benefit Analysis

Project Owner

Chris

Project Description

Ensure employee benefits are competitive.

FY 2025 Q1

- Review Traverse Connect Benefit Analysis and determine what areas are missing

FY 2025 Q2

- Compare BATA's current benefits with Traverse Connect's Benefits Analysis. Prepare analysis of costs of benefit changes, if any. CD - In progress.

FY 2025 Q3

- Determine changes in benefits recommended to be changed

FY 2025 Q4

- Communicate changes to employees, and revise policies needing to be changed



Project Name

New HQ Technology

Project Owner

Kurt

Project Description

Ubisense yard management integration.

FY 2025 Q1

- Continue to develop efficiencies in UBI. KB - Continue back end work in program logic, very close to going live with the full version.

FY 2025 Q2

- Analyze efficiency gains to determine new processes (Porters/Fluid checkers/Grounds team). KB/SP - Working on specking the SQL server to setup the system.

FY 2025 Q3

- Develop Capital replacement schedules for all new HQ assets



Project Name

Employee Handbook Update

Project Owner

Chris

Project Description

Ensure Employee Handbook is reflective of current practices.

FY 2025 Q1

- Review/revise pages 27-41 and 41-46

FY 2025 Q2

- Review/revise pages 47-61

FY 2025 Q3

- Share revisions with employees

FY 2025 Q4

- Publish revised Employee Handbook



Project Name

Succession Plan Development

Project Owner

Chris

Project Description

Have an action plan for key positions that become vacant.

FY 2025 Q1

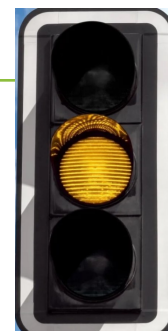
- Review example Succession Plans. .

FY 2025 Q2

- Draft Succession Plan and review with Executive Director

FY 2025 Q3

- Finalize Succession Plan and communicate where necessary



Project Name

Administrative Manual Creation

Project Owner

Tracy / Chris

Project Description

Have a central location for key administrative policies and procedures.

FY 2025 Q1

- Review current policies to determine if changes are needed, and revise where necessary

FY 2025 Q2

- Meet with appropriate stakeholders to develop procedures needing to be written. CD - Lower on priority list at this time.

FY 2025 Q3

- Submit draft manual to managers/directors

FY 2025 Q4

- Publish Administrative Manual



Project Name

Employee Benefits Education

Project Owner

Chris/Jon

Project Description

Ensure that employees are aware of and utilize employee benefits to their potential.

FY 2025 Q1

- Identify benefits to educate staff on and determine who is best to provide the education

FY 2025 Q2

- Schedule education sessions



Project Name

Route To Excellence Training

Project Owner

Adam

Project Description

Staff will learn communication skills and techniques to improve customer interactions.

FY 2025 Q1

- Teach three classes with 5 to 8 staff members in each class

FY 2025 Q2

- Teach three classes with 5 to 8 staff members in each class

FY 2025 Q3

- Teach three classes with 5 to 8 staff members in each class

FY 2025 Q4

- Teach three classes with 5 to 8 staff members in each class



Project Name

All Computers on BATA's Domain Updated to Windows 11 (Complete)

Project Owner

Paul

Project Description

Upgrade to Windows 11 as Win 10 ends support Oct. 2025.

FY 2025 Q1

- Address and determine all machines that require upgrades to meet requirements for Windows 11.

FY 2025 Q2

- Finalize all update to Windows 11 on all domain PCs.

FY 2025 Q3

- Complete

FY 2025 Q4

-



Project Name

New Software Setup & Performance

Project Owner

Kurt

Project Description

Retire RTA software and move to Fleetio.

FY 2025 Q1

- Integrate all RTA records and inventory including adjusting to new Bin numbering system for completion of ongoing cycle counting. KB - Switched fully to Fleetio for CMMS.
- Assess SOP tracking process. KB - Working with RTA/Fleetio side by side testing functionality.

FY 2025 Q2

- Integrate all RTA records and inventory including adjusting to new Bin numbering system for completion of ongoing cycle counting
- Assess SOP tracking process

FY 2025 Q3

- Develop new impact metrics inside of Fleetio

FY 2025 Q4

- Report on success of transition



Project Name

Operator's Handbook and Policies Review and Update

Project Owner

Erik

Project Description

Perform a full handbook review and update to reflect BATA's current practices.

FY 2025 Q1

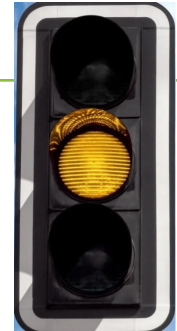
- OPS team review of current handbook and policies.
- Identify areas that need updating.
- Create a handbook and policy review team comprised of drivers, dispatchers, and admin that will meet regularly. EF - Just need to create review team.

FY 2025 Q2

- The handbook and policy review team will submit a draft updated Operator's Handbook to the management team. EF - Get front line team together to conduct the review.

FY 2025 Q3

- Distribute and educate staff on the updated Operator's Handbook and policies



Project Name

Mentorship Program

Project Owner

Meredith

Project Description

Create a mentorship program that fosters a culture of learning and collaboration to support an individual's growth and development at BATA.

FY 2025 Q1

- Conduct mentor training. Launch mentorship program. EF - Training completed and program created, just need to launch.

FY 2025 Q2

- Gather feedback from mentors and mentees
- Check and adjust as needed ML - Development in progress

2025 Community Value

WORK PLAN



Project Name

HQ Relocation

Project Owner

Kurt

Project Description

Assess current storage needs, help staff to reduce surplus, plan cadence of move, execute plan and vacate old facilities, including remediation.

FY 2025 Q1

- Clean-up and remediate Cass & Diamond facilities for turnover to new owner - Complete

FY 2025 Q2

- Sell off used equipment still in possession (air compressor, tire machine, furniture). KB - Furniture, Tire Equipment sold, only air compressor remains. Another Milestone should be added to work out the MANY complications with the new facilities equipment and mechanical systems which are ongoing.



Project Name

New HQ Public Events

Project Owner

Eric

Project Description

Showcase BATA's new HQ with stakeholder and public facing activities.

FY 2025 Q1

- Host BATA friends and family / public event if not already completed in FY24 Q4. EL - Hosted events in October 2024

FY 2025 Q2

- Look for additional ways to bring in community groups and other transit systems to tour BATA's new facility EL continuing to bring in groups to tour the facility and learn about BATA's services

FY 2025 Q3

- Look for additional ways to bring in community groups and other transit systems to tour BATA's new facility

FY 2025 Q4

- Celebrate one-year anniversary of moving into BATA's new HQ focusing on efficiencies and service delivery improvements



Project Name

Strategic Communications Plan

Project Owner

Eric

Project Description

Create and execute a Community Strategic Communications Plan that provides consistent and comprehensive outreach focusing on:

- 1) Education
- 2) Attraction, and
- 3) Information.

FY 2025 Q1

- Start rolling out long term plan elements

FY 2025 Q2

- Review performance of initial activities and make adjustments if needed

FY 2025 Q3

- Implement second phase of the strategic plan

FY 2025 Q4

- Conduct a 12 month review of activities and develop next 12 month plans as needed



Project Name

After-Hours Airport Service

Project Owner

Adam

Project Description

Public transportation options to/from Airport for first flight out and last flight in.

FY 2025 Q1

- Identify additional service hours
- Board approval

FY 2025 Q2

- Launch service. AB - Service launched Feb. 26

FY 2025 Q3

- Modify service as needed

2025 Financial Health

WORK PLAN



Project Name

Financial Reporting by Mode

Project Owner

Justin/Shaughn

Project Description

Expand reporting of finance metrics to distinguish fixed route vs on-demand service costs and efficiencies, and increase transparency and create alignment with NTD reporting.

FY 2025 Q1

- Begin compiling reports for reporting on applicable NTD forms

FY 2025 Q2

- Refine reports and expense distribution



Project Name

Development of 5-Year Capital Plan

Project Owner

Kurt

Project Description

Develop GIS software tools to provide a comprehensive CP outlook while producing necessary information to keep the TAM plan and FCA up to date at all times.

FY 2025 Q1

- Organize all new facility compliance needs (services, repairs, useful life). KB - Continued with background data input from iAGis recognized need for re-imaging date TBD.

FY 2025 Q2

- Organize all new facility compliance needs (services, repairs, useful life). KB - Currently working to bring PM services under contract. Will still require JEG to provide useful life est's and replacement costs.

FY 2025 Q3

FY 2025 Q4

- Present results of 5-year Capital Plan



Project Name

Maximize Federal Funding Opportunities

Project Owner

Justin/Shaughn

Project Description

Develop an understanding of how STIC credits work and the rural vs. urban funding impacts.

FY 2025 Q1

- Contact FTA or State of Michigan to determine agency statistics and ensure data accuracy

FY 2025 Q2

- Monitor quarterly data statistics and begin collecting/reporting to STIC metrics
- Determine BATA numbers and compare to prior year baselines/averages



Project Name

New Finance Software

Project Owner

Justin/Paul

Project Description

Secure new finance software.

FY 2025 Q1

- Switched to QuickBooks online

FY 2025 Q2

- Determine if Quickbooks online will be a better option while looking into other software options
- * Explore other options, determine what software may work before considering a bid, need a tool with built in budgeting



Project Name

Ensure Finance Policies are Current

Project Owner

Justin

Project Description

Review and update finance policies.

FY 2025 Q1

- Review BATA Investment Policy, Capital Fund Policy, Operating Reserve Fund Policy

FY 2025 Q2

- Submit any recommendations for existing policies for review by Admin

FY 2025 Q3

- Update with recommendations and present to the BoD for approval as applicable



Project Name

Fare System Review and Replacement

Project Owner

All

Project Description

Review and replace aging fare system, and review fare pricing approach.

FY 2025 Q1

- Start researching fare system options

FY 2025 Q2

- Develop and distribute RFP. EL/PC - working on options and next steps to bring before the BATA Board for consideration.

FY 2025 Q3

- Choose vendor and begin implementation and rider education

FY 2025 Q4

- Finalize installation and begin utilization

2025 Safety

WORK PLAN



| | |
|---------------------|--|
| Project Name | Passenger Transportation Agency Safety Plan (PTASP) Creation |
| Project Owner | Erik |
| Project Description | Create and develop an agency safety plan and its components that meet FTA standards. |

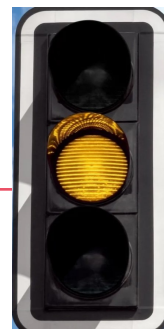
FY 2025 Q1

FY 2025 Q2

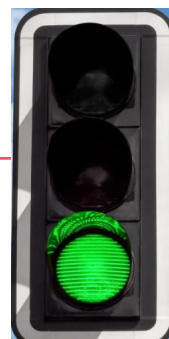
- Refine current safety policies and add them to the ASP, such as the Safety Management System (SMS) and Employee Safety Reporting Program (ESRP)

FY 2025 Q3

- Submit updated ASP to BATA board for approval, then update TRAMS



| | |
|---|--|
| Project Name | Emergency Operations Plan for Hammond HQ |
| Project Owner | Erik |
| Project Description | Create an Emergency Operations Plan (EOP) for BATA's new HQ and current operations based on the comprehensive template shared by MDOT. |
| FY 2025 Q1 | |
| | |
| FY 2025 Q2 | |
| <ul style="list-style-type: none">• Work across departments and with partner agencies to document procedures and agreements | |
| FY 2025 Q3 | |
| <ul style="list-style-type: none">• Submit a draft EOP for management team review• Refine and create final draft | |
| FY 2025 Q4 | |
| <ul style="list-style-type: none">• Share final draft with local emergency response partners | |



| | | | |
|--|---|--|--|
| Project Name | MIOHSA Safety Requirements Compliance | | |
| Project Owner | Kurt | | |
| Project Description | Develop and implement MIOSHA Safe program including written programs, and safety assesments.. | | |
| FY 2025 Q1 | | | |
| | | | |
| FY 2025 Q2 | | | |
| • Engage MIOSHA-CET Division onsite, tour building discuss deficiancies. 30 days to bring company to comliance. Developed written plans, performed safety assessments, developed & performed training for all employees. Installed numerous safety enhancements. Submitted corrections to MIOSHA. Awaiting response. | | | |
| FY 2025 Q3 | | | |
| • Conduct any additional follow up needed. | | | |
| FY 2025 Q4 | | | |
| • Complete | | | |

| Date Received | Employee | Route # | Comment |
|---------------|----------------|----------|--|
| 06/17/25 | Eli Bunek | Dispatch | <p>Hi there. I am a BATA bus customer, and I just spoke to the most professional, kind, patient, amazing representative of yours. His name is Eli, and I just wanted to call and give him praise and let you know what an amazing employee that you have. I really haven't had a customer experience like that in a really long time. I am older and disabled, and he was just so patient in maneuvering me through your BATA app. His soft skills are impeccable, and he has the most beautiful, sweetest tone. He was patient, listened and didn't interrupt. Just very thoughtful in everything he did. I just wanted to put that out there and hopefully this helps him in his career, and I just know that he is going to go far. Thank you for your time and I hope you have a wonderful day.</p> |
| 07/07/25 | Craig Peterson | Link | <p>Good morning. This is Carolyn Burns calling, and I am just calling to leave a compliment for Craig. He was our bus driver coming home from Meijer, Friday July 4th and I just want to praise him. He was so good. My husband Dennis was having a hard time. He was in one of his off times because of his Parkinson's. He couldn't walk so it was tough getting him on the bus, but Craig was able to help me, and we got him on the bus. Craig even helped to get the groceries to the front door of the apartment building, so I didn't have to haul them, and I could take care of Dennis. Craig was very, very good to us, and I would really like to pass that along and hopefully he gets whatever you guys do to praise them. If you could pass that along, I would appreciate it. Thank you.</p> |

| | | | |
|----------|---|---|--|
| 07/10/25 | John Hansen | Dispatch | Hi, this is Linda Joppich. I'm just calling back to let you know that the Larkin stop for Mandy on Route 10 has no other entrance. People are parking at Harrington's and other places and walking to the office. Your dispatcher called me this morning, which I appreciate, and said that they dropped Mandy off at the gas station and will pick her up there. It's not very convenient, I'll admit, but I appreciate your attention and taking care of the matter. Thank you so much. Bye. |
| 07/10/25 | Kathleen Hughes, Josh Stone, Nathan Esper | Hall St dispatch, dispatch and driver. | My name is Teresa Rainford, and I unfortunately got into a bind this morning with my job. I just wanted to thank BATA and a couple of the representatives who were very, very kind and helpful. Kathleen and Josh for arranging a pickup and my driver, Nathan. Nathan picked me up and brought me to Ellis Lake Resort and he got me there on time. I appreciate what BATA does. If people don't tell you enough, they should, so thank you. |
| 07/14/25 | Konrad Kuzma | Link | Good morning, this Carol Long calling. I just wanted to touch base with you and tell you how wonderful Konrad was. He went out of his way to help my sister and me. He carried the groceries, they were so heavy, and my sister had her walker, and I needed to hold onto her. Konrad went out of his way and just made it so easy for us to get off the bus. Take care. Thank you and have a blessed day. |
| 07/23/25 | Donna Coyne | Link | Hi, good afternoon. This is Carolyn Burns, and I am calling to leave a compliment for Donna. She had my husband Dennis today. He was having a really bad day with his Parkinson's, and it even took a neighbor to help lift him on the seat of the walker. Donna was very patient, very kind, even though I know she was on a tight schedule. She waited so I could get him on there and then she took me to my appointment. I just |

| | | | |
|--|--|--|---|
| | | | wanted to leave that and hopefully she'll be recognized for caring and taking care of everybody that rides BATA. We really appreciate it. Thank you very much. Bye. |
|--|--|--|---|

| Date Received | Employee | Route # | Comment |
|----------------------|-------------------------------|----------------|---|
| 07/25/25 | Craig Peterson LaDell Erby | Link | This is Kathleen Stocking, and I live at Riverview Terrace. I love BATA. I love the Route and Bayline drivers. I've had unfortunate experiences with the Link, not because of the drivers, but just because I don't have a cell phone. Anyway, I just had a great experience going to Oryana West. I am just so grateful. The drivers were Craig and LaDell. The driver, craig was right on time. They are both wonderful drivers, and I was so grateful to there and back home. Thank you. |
| | All Staff | | An employee wrote to thank all the staff who share their returnable cans. The Scouts in the area appreciate it very much. So far this year from the returnable can money they have provided hot chocolate for over 100 Scouts at the annual Klondike Derby and lunch for 60 Scouts and Leaders that participated in a workday to help get Camp Greilick ready to open as a county park for all in this area to enjoy. |
| | | Link | A passenger called in to say at the end of a very stressful day her ride didn't show up and with a half hour to go, BATA got her to the hospital, got her procedure done, and was there to bring her home. |

| Date Received | Employee | Route # | Comment |
|----------------------|-----------------|----------------|--|
| 07/28/25 | Ross Vrieze | Bayline | A passenger called to say that a pedestrian darted across the street in front of the bus. Ross was alert and remained calm. Ross did not become angry or critical and remained pleasant and professional. He did not seem to panic. His demeanor was reassuring to our safety. |
| | Nikki Hysell | Dispatch | I want to give a shoutout to Nikki on the thoroughness she provided to a driver when the bus was rearended by another vehicle. I happened to be on Route 10 and overheard her thorough detailed reminders to our driver. Good job Nikki! |
| | | Bayline | A passenger wrote to say that some guys on the bus were behaving inappropriately and made them feel uncomfortable. The Bayline driver was very protective and supportive of the women and assured her that Bayline has zero tolerance for any kind of harassment. He made sure to ask his colleagues at the station to keep an eye on us until we safely left and were no longer near those men. The Bayline staff are kind, professional, and genuinely care. Thank you for making safety a priority. |
| | Justin Jones | Link | A passenger called to say she has had Justin several times and he is absolutely wonderful. She said he is friendly, courteous, and always such a professional driver and a great asset to BATA. |

| Date Received | Employee | Route # | Comment |
|---------------|----------------------------|---------|---|
| | All Staff | | An employee wrote to thank all the staff who share their returnable cans. The Scouts in the area appreciate it very much. So far this year from the returnable can money they have provided hot chocolate for over 100 Scouts at the annual Klondike Derby and lunch for 60 Scouts and Leaders that participated in a workday to help get Camp Greilick ready to open as a county park for all in this area to enjoy. |
| | | Link | A passenger called in to say at the end of a very stressful day her ride didn't show up and with a half hour to go, BATA got her to the hospital, got her procedure done, and was there to bring her home. |
| | Kim Chambo and Sid Pearson | | Shout out to Kim and Sid for their very thorough cleaning of the grab bars on the buses the Monday after Cherry Festival. |
| | Margaret Mullins | Link | <p>A passenger wrote to say what a positive experience he had taking the BATA Link from his house to the Traverse City Airport. The ride was timely, and Margaret was very friendly and a safe driver.</p> <p>Another passenger wrote to say that Margaret is awesome, very helpful and friendly.</p> |

| Date Received | Employee | Route # | Comment |
|---------------|---|---------|--|
| | Misha Barney, Josh Stone, Jim Danek and Victor Vreeland | | Everyone knows about the unthinkable tragedy at Walmart on July 26 th . Greg Bird from GT Emergency Services called for BATA back-up support for the incident. Victor stayed after his shift and was on standby for 2 hours at the hospital in case anyone needed a ride. Misha and Josh did an amazing job coordinating everything, and Jim gathered video footage of the suspect for law enforcement. In times of need, BATA can be counted on and is reliable. |
| | Bill Clark | | A passenger visiting TC wrote to express her gratitude for all the help provided in navigating the bus lines. Bill provided many recommendations in writing to her which she was able to reference throughout her trip. And she had a wonderful time in the area. |
| | Mark Schaub | Link | A passenger called to thank Mark for being such a friendly driver. Thanks, Mark, for all you do! |
| | Matt Mathison | | A driver wanted to give a shoutout to Matt. Our driver was driving Route 10A and picked Matt up in Suttons Bay after Matt had biked out there on one of those extremely hot Sundays. It turned into a very busy run. When they reached the stop at Fouch Rd, a girl was waiting to board the bus with her bike, but there was no room left. Without hesitation, Matt got off the bus, removed his bike without complaint. It was a true act of kindness. |

| Date Received | Employee | Route # | Comment |
|---------------|-----------------------------------|---------|---|
| | Schedulers, drivers and mechanics | | BATA received a card from a passenger thanking all the schedulers, drivers and mechanics for getting her to where she needs to go and back home again. She said she doesn't know what she would do without you. |
| | Hall St Dispatch | | A passenger wrote to say that after a stressful day of traveling and as someone who doesn't use buses, she was beyond stressed. The dispatch staff were so professional, and the facility was nice and clean and had good vending machines. |
| | | | |
| | | | |

| Topic | Board Meeting Date Discussed | Board/Staff Member | BATA Board Request Tracker | |
|---------------------------------|---------------------------------|-------------------------|---|-------------------|
| | | | Status | Date Completed |
| BATA Link Service | 6/27/2024 | Adam BeVier | Will revisist again at a later date. TBD. | |
| Year over year ridership report | 2/27/2025 | Eric Linguar/Bill Clark | Presented at the April 2025 meeting. | |
| Location of BATA Bus Stops | 5/22/2025 | Eric Linguar/Kurt Braun | Will revisit again at a later date. TBD | |

JULY INTERIM EXECUTIVE DIRECTOR UPDATE

INTERNAL:

- *Chris and other Admin staff met to debrief on Cherry Festival services.
- *Chris drafted contract for new Executive Director for legal counsel review and BATA Board of Directors approval.
- *Chris attended weekly Operations Team meetings.
- *Chris co-chaired BATA's monthly Safety Team Meeting.
- *Chris met as part of BATA's Wellness Team which meets monthly.
- *Chris led discussions in preparation for contract negotiations with the Teamsters Local 214.
- *Went to lunch with BATA Board Chair to sign new Executive Director's contract.
- **Wayne Stevens is working hard on advertising with almost 100% of the eligible buses sold with advertising for August/September.
- *Technology staff are working on Cyber Security measures to ensure safety and security.
- *Technology staff are reviewing and updating Firewall policies.
- *Staff are working on a fare system replacement project.
- *RFP sent for EV chargers for headquarters and Hall Street.
- *Two new EV vans put into service.
- *New shelter installations completed, and new benches were added to LaFranier Transfer.

EXTERNAL:

*Chris presented an update to the Traverse Area Human Resource Association as the Legislative Coordinator for the Association.

*Chris attended the weekly Rotary luncheon meetings including one on NMC's campus with President Nissley as the speaker.

*Chris, Paul Clausen and Kurt Braun met with the Project Manager on outstanding headquarter issues and Hall Street budget and construction.

*Chris met with representatives from MarshMcLennan Agency regarding insurance options.

*Chris met with BATA's Project Manager and representatives from Garfield Twp. and the GT County Road Commission regarding the process for requesting the speed limit to be reduced on LaFranier Road.

*Supported and promoted the Bayline for the 2025 National Cherry Festival. Provided more than 20,000 rides (2nd highest ridership ever).

*Eric Lingaur and staff represented BATA at two Friday Night Live events in downtown Traverse City sharing BATA information and interacting with families and visitors.

*Participated in the 2025 Leelanau County Senior Expo providing transit info, answering questions and interacting with more than 100 seniors.

*Ramped up promotion of BATA's early AM airport service in an attempt to increase ridership.

*BATA's IT Team is working with a web developer to re-create Transit TV at our stations, parking deck and library to provide real-time bus information. The Transit TV should go live in August.

*Participated in a number of new student orientations at NMC educating new students on how to use BATA to move between campuses and around the community.

*Set up BATA's remote control (RC) buses and EV van at the Interlochen Library summer family reading camp and shared BATA info and raced RC buses.

*MDOT has officially approved BATA's FY2026 annual application.

*Submitted documentation to MDOT for an audit performed by the USDOT for COVID funds, Section 5311 operating FY 2023 funds.

*The State House has not passed a full budget. There is currently not enough information to provide an estimate for the FY26 budgeted reimbursement rates. Based on the current timeframe, a very quick turnaround time for budget change may occur. The first FY26 Local Bus Operating (LBO) payment will very likely be much later than normal and we will plan our cash flow accordingly. Our fund balance will serve its purpose if LBO payments are delayed.

Chris Davis

8/7/25

BATA Statement of Net Position June 2025

| | June 30, 2025 | June 30, 2024 | \$ Change | % Change |
|---|----------------------|----------------------|--|--------------|
| ASSETS | | | | |
| Current Assets | | | | |
| ICS/Money Market - General Fund | \$ 555,783 | \$ 699,451 | \$ (143,668) | -20.5% |
| Total Cash | 555,783 | 699,451 | (143,668) | -20.5% |
| Michigan Class - General Fund | 1,774,572 | 2,296,818 | (522,246) 1 | -22.7% |
| Michigan Class - Operating Reserve | 3,379,571 | 2,726,005 | 653,566 1 | 24.0% |
| Michigan Class - Capital Reserve | 8,116,775 | 5,355,846 | 2,760,929 1 | 51.5% |
| Michigan Class - New Facility Reserve | 2,195,944 | 7,258,371 | (5,062,427) 1 | -69.7% |
| Total Michigan Class | 15,466,862 | 17,637,040 | (2,170,178) | -12.3% |
| Accounts Receivable | 77,386 | 681,559 | (604,173) 2 | -88.6% |
| Due (to) from State | 133,692 | (109,201) | 242,893 3 | -222.4% |
| Due from Federal | 621,240 | 618,243 | 2,996 4 | 0.5% |
| Property Taxes Receivable | 271,255 | - | 271,255 5 | #DIV/0! |
| Prepaid Expenses | 321,056 | 263,770 | 57,286 | 21.7% |
| Total Current Assets | 17,447,273 | 19,790,862 | (2,343,589) | -11.8% |
| New Facility (CIP)/Land Acquisition | 30,783,652 | 22,652,457 | 8,131,194 6 | 35.9% |
| Fixed Assets (net of depreciation) | 8,732,920 | 7,912,923 | 819,997 | 10.4% |
| Deferred Outflows of Resources for Pension Obl. | 1,370,397 | 2,043,710 | (673,313) 7 | -32.9% |
| Net Pension Asset | 1 | 1 | - 7 | |
| TOTAL ASSETS | \$ 58,334,242 | \$ 52,399,953 | \$ 5,934,289 | 11.3% |
| LIABILITIES & NET POSITION | | | | |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Accounts Payable | \$ 59,586 | \$ 113,142 | \$ (53,556) | -47.3% |
| Accrued Expenses | 1,287,575 | 379,347 | 908,228 8 | 239.4% |
| Deferred Revenue | 24,861 | 5,435 | 19,425 9 | 357.4% |
| Other Current Liabilities | (40,730) | (10,178) | (30,552) | 300.2% |
| Total Current Liabilities | 1,331,292 | 487,746 | 843,545 | 172.9% |
| Net Pension Liability | 291,084 | 941,547 | (650,463) 7 | -69.1% |
| Deferred Inflows of Resources for Pension Obl. | - | 176,037 | (176,037) 7 | -100.0% |
| Total Liabilities | 1,622,376 | 1,605,330 | 17,045 | 1.1% |
| Long Term Debt | | | | |
| Net Position | | | | |
| Assigned | | | | |
| Operating Reserve Fund | 3,379,571 | 2,701,636 | 677,935 | 25.1% |
| Capital Reserve Fund | 8,087,668 | 5,236,704 | 2,850,965 | 54.4% |
| New Facility Fund | 2,195,944 | 7,015,464 | (4,819,519) | -68.7% |
| Total Assigned | 13,663,183 | 14,953,804 | (1,290,620) | -8.6% |
| Investment in Capital Assets | 39,516,571 | 30,565,380 | 8,951,191 | 29.3% |
| Restricted for Pension | 1,079,314 | 926,127 | 153,187 | 16.5% |
| Unrestricted | 2,452,798 | 4,349,312 | (1,896,514) | -43.6% |
| Total Net Position | 56,711,867 | 50,794,623 | 5,917,244 | 11.6% |
| TOTAL LIABILITIES & NET POSITION | \$ 58,334,242 | \$ 52,399,953 | \$ 5,934,289 | 11.3% |

BATA Statement of Net Position Notes
June 2025

| | <u>Account(s)</u> | <u>Explanation</u> |
|-----------------|--|--|
| <u>1</u> | Michigan Class | Interest earned averaging 4.3706% |
| <u>2</u> | Accounts Receivable | Outstanding invoices |
| <u>3</u> | Due from State | State reimburses based on revised budget. Adjusted to state share of eligible operating expenses. Positive represents amount due from MDOT. |
| <u>4</u> | Due from Federal | 5311 funded quarterly based on OAR Submission - Positive represents amount due from FTA, amount reflects remaining payments from QTR3 of FY2025 |
| <u>5</u> | Property Tax Receivable | FY2024 Tax Levy Outstanding |
| <u>6</u> | New Facility (CIP)/Land Acquisition | New Facility Construction costs |
| <u>7</u> | Deferred Outflows of Resources Deferred Inflows of Resources Net Pension Liability | <u>GASB 68 audit adjustment, as of 9/30/24</u> <u>Deferred Outflows of Resources \$1,370,397</u> Difference in experience \$123,003 Difference in assumptions \$62,916 Contributions subsequent to the measurement date \$674,730 <u>Deferred Inflows of Resources (\$0.00)</u> Difference in experience change (\$0.00) Difference between projected and actual earnings \$0.00 <u>Net Pension Liability (\$291,084)</u> Plan fiduciary net position \$11,796,782 Total pension liability (\$12,087,866) |
| <u>8</u> | Accrued Expenses | The Christman Retainage, Payroll Accruals |
| <u>9</u> | Deferred Revenue | Advertising Revenue outside of current fiscal year, Full year advertising invoices paid in full |

BATA Income Statement June 2025

| | June 2025 | | \$ Over (Under) | June 2024 |
|---------------------------------------|---------------------|-----------------------|---------------------|---------------------|
| | Actual | Budget | Budget | Actual |
| Income | | | | |
| Fare Box Revenue | \$ 466,716 | \$ 423,750 | \$ 42,966 | \$ 449,479 |
| Local Service Contracts | 394,570 <u>1</u> | 256,794 | 137,776 | 251,032 |
| Auxiliary Trans Revenue | 157,517 <u>2</u> | 112,500 | 45,017 | 202,624 |
| Non-Trans Revenue | 167,941 <u>3</u> | 563 | 167,378 | |
| Local Revenue | 2,030,393 | 2,117,179 | (86,786) | 1,855,578 |
| State Formula & Contracts | 3,572,216 <u>4</u> | 3,683,725 | (111,508) | 3,509,197 |
| Federal Operating Grants | 2,035,720 <u>5</u> | 1,665,443 | 370,278 | 1,674,888 |
| Other Revenue | 579,788 <u>6</u> | 150,000 | 429,788 | 731,298 |
| Refunds and Credits | 201,045 <u>7</u> | 75,000 | 126,045 | 178,497 |
| Total Income | \$ 9,605,906 | \$ 8,484,953 | \$ 1,120,953 | \$ 8,852,593 |
| Expense | | | | |
| Salaries & Wages | \$ 5,114,432 | \$ 5,105,796 | \$ 8,636 | \$ 4,664,960 |
| Paid Leave | 386,919 | 386,909 | 10 | 391,860 |
| Fringe Benefits | 1,597,905 | 1,504,717 | 93,188 | 1,376,637 |
| Services | 652,215 | 721,289 | (69,074) | 538,512 |
| Fuel & Lubricants | 433,796 | 534,082 | (100,286) | 523,364 |
| Materials & Supplies | 317,614 | 331,655 | (14,041) | 308,266 |
| Utilities | 259,508 <u>8</u> | 154,704 | 104,804 | 99,867 |
| Insurance | 630,852 <u>9</u> | 480,539 | 150,313 | 533,919 |
| Misc Expense | 48,742 <u>10</u> | 39,681 | 9,061 | 49,796 |
| Operating Leases & Rentals | 2,684 | 4,996 | (2,311) | 13,066 |
| Total Expense | \$ 9,444,668 | \$ 9,264,368 | \$ 180,299 | \$ 8,500,246 |
| Net Income before Depreciation | \$ 161,238 | \$ (779,416) | \$ 940,654 | \$ 352,347 |
| Depreciation | 868,843 | 841,992 | 26,851 | 896,319 |
| Net Income (Loss) | \$ (707,605) | \$ (1,621,408) | \$ 913,803 | \$ (543,972) |

BATA Income Statement Notes
June 2025

| | <u>Account(s)</u> | <u>Explanation</u> |
|-----------|---------------------------|--|
| | Revenue | Revenue |
| <u>1</u> | Local Service Contracts | Increased Revenue due to additional GTI Contract, contract rate increase and an additional bus for FY25 |
| <u>2</u> | Auxiliary Trans Revenue | Above expected Revenue - Advertising |
| <u>3</u> | Non-Trans Revenue | Net Proceeds/Sale of Diamond Property & Buses |
| <u>4</u> | State Formula & Contracts | Includes \$203,292 from FY2024 |
| <u>5</u> | Federal Operating | Based on current year expenses, requesting fund from FTA quarterly, includes 5311 & 5307 |
| <u>6</u> | Other Revenue | Interest Revenue from investments, still averaging 4.3706% |
| <u>7</u> | Refunds & Credits | \$132k from Alternative Fuel Credit based on Propane Gallons used |
| | Expenses | Expenses |
| <u>8</u> | Utilities | New Headquarters heating and gas bills during winter were higher than projected in budget |
| <u>9</u> | Insurance | Fleet and Building coverage increased, fleet increased just due to industry and recent natural disasters |
| <u>10</u> | Misc Expense | Loss on Disposal of 3 buses (\$4,687), membership dues, TAPTCO training |
| | | |

BATA Operating Reserve Fund
June 2025 YTD

| | Michigan Class | Adjustments | Reserve Fund Total |
|--------------------------------------|-----------------------|--------------------|-------------------------------|
| Balance at September 30, 2024 | \$ 3,266,446 | \$ - | \$ 3,266,446 |
| Increases: | | | |
| Interest Income | 113,124 | | 113,124 |
| Total Increases | \$ 113,124 | \$ - | \$ 113,124 |
| Cash Transfers | \$ - | | - |
| Balance at June 30, 2025 | \$ 3,379,571 | \$ - | \$ 3,379,571 |

| | |
|---------------------------------|---------------|
| FY26 Budgeted Eligible Expenses | \$ 12,636,822 |
| | 26.7% |
| <i>*Maximum Balance = 30%</i> | \$ 3,791,047 |

BATA Capital Reserve Fund
June 2025 YTD

| | Michigan | | Reserve Fund |
|--|---------------------|--------------------|---------------------|
| | Class | Adjustments | Total |
| Balance at September 30, 2024 | \$ 7,352,310 | \$ (69,658) | \$ 7,282,652 |
| Increases: | | | |
| Interest Income | 258,106 | | 258,106 |
| Investment Income | | | - |
| FY2025 Funding Oct/Apr 326,872.50: | 653,745 | - | 653,745 |
| Total Increases | \$ 911,851 | \$ - | \$ 911,851 |
| Decreases: | | | |
| 25A - Motors \$75,000 | - | - | - |
| 25B - Shelters \$75,000 | - | - | - |
| 25C - General IT \$10,000 | - | - | - |
| 24 C/O - FY24 Vehicle Technologies \$8,223 | - | - | - |
| 25D - Vehicle Technologies \$65,000 | (8,070.00) | (8,070) | (8,070) |
| 25E - 3 Used School Buses \$90,000 | - | - | - |
| 25F - John Deere Gator \$18,000 | - | - | - |
| 25G - Grounds Mower \$7,500 | - | - | - |
| 25H - Snow Maintenance Tractor \$45,000 | - | - | - |
| 25I - Welder \$8,000 | - | - | - |
| FY25 Contingency \$40,172 | - | - | - |
| Total Decreases | \$ (8,070) | \$ (8,070) | \$ (8,070) |
| Cash Transfers | | | |
| Prior Year Transfers Completed | (69,658) | | |
| Michigan Class Balance | | | 8,087,668 |
| | | | - |
| Balance at June 30, 2025 | \$ 8,116,775 | \$ - | \$ 8,087,668 |

| BATA New Facility Reserve Fund June 2025 YTD | | | |
|--|---------------------|-----------------------|-----------------------|
| | Michigan Class | Adjustments | Reserve Fund Total |
| FY2025 Funding Oct/Apr 326,872.50: | \$ 6,587,707 | \$ 841 | \$ 6,588,547 |
| Increases: | | | |
| Interest Income | 134,702 | | 134,702 |
| Sale of Diamond Property | 376,855 | | 376,855 |
| Total Increases | \$ 511,557 | \$ - | \$ 511,557 |
| Decreases: | | | |
| American Hoist | | (61,010) | (61,010) |
| Ferrell Gas | | (281,789) | (281,789) |
| Amazon | | (1,243) | (1,243) |
| Actron Steel | | (679) | (679) |
| Cunningham Limp | | (17,024) | (17,024) |
| Image360 | | (31,565) | (31,565) |
| Valeo | | (1,138) | (1,138) |
| Olive Group Furniture | | (9,565) | (9,565) |
| Windemueller | | (33,394) | (33,394) |
| Buster Blinds | | (1,650) | (1,650) |
| Voltage Electric | | (10,654) | (10,654) |
| The Christman Group | | (2,434,579) | (2,434,579) |
| Give Em A Brake | | (400) | (400) |
| Integrity Business | | (1,528) | (1,528) |
| Nordic Movers/Two Men | | (1,108) | (1,108) |
| Ubisense | | (1,995) | (1,995) |
| Interphase | | (5,319) | (5,319) |
| Ritsema | | (650) | (650) |
| City of Traverse City | | (122) | (122) |
| Shoreline Power Services | | (19,621) | (19,621) |
| FY24 Expense Reconciliation | | (1,988,287) | (1,988,287) |
| Total Decreases | \$ - | \$ (4,903,319) | \$ (4,903,319) |
| Cash Transfers | (4,903,319) | 4,903,319 | - |
| Michigan Class Balance | 2,195,944 | | 2,195,944 |
| <i>Hall Street Project FY2025</i> | | | <i>\$ (460,433)</i> |
| <i>LaFrainer Park & Ride EV Charging Project</i> | | | <i>\$ (15,931)</i> |
| Projected New Facility Reserve Fund Balance | | | \$ 1,719,580 |

BATA
FY2026 Operating Budget
As of August 2025

State Percentage
Federal Percentage
Total

| | | | | | | | | |
|--|---|---------------------------|----------------|---------------|-------------------------------|----------------------------------|----------------------------------|--------------------------------------|
| BATA FY2026 Operating Budget As of August 2025 | State Percentage | 40.30% | 40.30% | | 34.51% | 30.59% | 30.59% | -3.92% |
| | Federal Percentage | 18.00% | 18.00% | | 18.00% | 18.00% | 18.00% | 0.00% |
| | Total | 58.30% | 58.30% | | 52.58% | 48.59% | 48.59% | -3.92% |
| | | Revised Budget 2024 | Actual 2024 | | Total Budget (Aug) 2025 | Original Budget (Jan) 2026 | Revision Budget (Aug) 2026 | Inc(Dec) PY Change PY Bud % |
| 401: Farebox Revenue | | | | | | | | |
| 40100 | Passenger Fares | \$ 530,243 | \$ 653,158 | \$ 565,000 | \$ 575,000 | \$ 575,000 | \$ 10,000 | 2% |
| 40102 | Deviated (Flex) | | | | | | | |
| 406: Auxiliary Trans | | | | | | | | |
| 40610 | Concessions | 1,600 | \$ 2,079 | 1,600 | \$ 1,600 | \$ 1,800 | \$ 200 | 13% |
| 40615 | Advertising | 110,000 | \$ 208,803 | 150,000 | \$ 204,000 | \$ 204,000 | \$ 54,000 | 36% |
| 40620 | Intercity Ticket Sales | 32,400 | \$ 32,400 | 32,400 | \$ 32,400 | \$ 32,400 | \$ - | 0% |
| 40699 | Other Auxiliary Transportation Revenues | - | \$ 200 | - | | - | - | |
| 407: Nontransportation Revenue | | | | | | | | |
| | Net Incc A Gain on Sale of Capital Assets | - | \$ - | - | | \$ - | \$ - | |
| 40799 | Other Non-Transportation Revenues | 750 | \$ 5,701 | 750 | \$ 2,500 | \$ 1,000 | \$ 250 | 33% |
| 408: Local Revenue | | | | | | | | |
| 40800 | Taxes Levied by Transit Agency | 4,767,199 | \$ 5,419,834 | 5,208,422 | \$ 5,113,628 | \$ 5,577,401 | \$ 368,979 | 7% |
| 409: Local Service Contract | | | | | | | | |
| 40200 | Contract Fares/GTI | 301,204 | \$ 333,726 | 342,392 | \$ 535,940 | \$ 558,432 | 216,040 | 14% |
| 40950 | Local Contract Service/Local Source | 7,500 | \$ 14,386 | 7,500 | \$ 7,500 | \$ 7,500 | \$ - | 0% |
| 40999 | Other Local Contracts & Reimbursements | - | \$ - | - | | \$ - | - | |
| 411: State Formula & Contracts | | | | | | | | |
| 41101 | State Operating Assistance | 4,814,949 | \$ 4,802,899 | 4,312,393 | \$ 3,839,717 | \$ 4,110,893 | \$ (201,500) | -5% |
| 41114 | Cap Cont Reimb for Oper Exp "Mobil Mgmt" | 16,114 | \$ 16,114 | 16,114 | \$ 19,000 | \$ 19,000 | \$ 2,886 | 18% |
| 41199 | Other MDOT/ PTD Contracts "JARC" | 80,570 | \$ 80,570 | 80,570 | 143,306 | \$ 80,570 | \$ - | 0% |
| 413: Federal Contracts | | | | | | | | |
| 41301 | Federal Section 5311 - Non Urban | - | \$ - | 222,659 | 225,943 | \$ 256,147 | \$ 33,488 | 15% |
| 41302 | Federal Section 5307 - Small Urban | | \$ - | 1,952,137 | 2,033,489 | \$ 2,171,312 | \$ 219,175 | 11% |
| 41314 | Cap Cont Reimb for Oper Exp "Mobil Mgmt" | 64,455 | \$ 64,455 | 64,455 | \$ 76,000 | \$ 76,000 | \$ 11,545 | 18% |
| 41398 | RTAP | 5,500 | \$ - | 5,500 | \$ 5,500 | \$ 5,500 | \$ - | 0% |
| 414: Other Revenue | | | | | | | | |
| 41400 | Interest Income | 200,000 | \$ 978,319 | 200,000 | \$ 100,000 | \$ 250,000 | \$ 50,000 | 25% |
| 440: Other Revenue | | | | | | | | |
| 44000 | Refunds and Credits | 100,000 | \$ 213,287 | 100,000 | \$ 100,000 | \$ 50,000 | \$ (50,000) | -50% |
| Total Revenue | | \$ 11,032,484 | \$ 12,825,929 | \$ 13,261,892 | \$ 13,015,523 | \$ 13,976,956 | \$ 715,064 | 5% |

| | Revised Budget 2024 | Actual 2024 | Total Budget (Aug) 2025 | Original Budget (Jan) 2026 | Revision Budget (Aug) 2026 | PY Change | Inc(Dec) PY Bud % |
|---|---------------------------|----------------|-------------------------------|----------------------------------|----------------------------------|----------------|-------------------------|
| 501: Labor | | | | | | | |
| 50101 Operators' Salaries & Wages | \$ 3,895,056 | \$ 3,910,783 | \$ 3,918,198 | \$ 4,181,391 | \$ 4,333,245 | \$ 415,047 | 11% |
| 50102 Other Salaries & Wages | 2,113,124 | \$ 2,075,167 | 2,330,135 | \$ 2,123,115 | 2,410,095 | \$ 79,960 | 3% |
| 50103 Dispatchers' Salaries & Wages | 580,382 | \$ 561,678 | 559,395 | \$ 582,402 | \$ 504,400 | \$ (54,995) | -10% |
| 502: Fringe Benefits | | | | | | | |
| 50200 Other Fringe Benefits | 1,749,384 | \$ 1,700,804 | 1,765,882 | \$ 1,681,297 | 2,128,500 | \$ 362,618 | 21% |
| 50210 DC Pensions | 41,381 | \$ 56,966 | 47,456 | \$ 105,443 | 50,277 | \$ 2,821 | 6% |
| 50220 DB Pensions | 657,755 | \$ 666,123 | 675,217 | \$ 657,073 | 657,138 | \$ (18,079) | -3% |
| 503: Services | | | | | | | |
| 50302 Advertising Fees | 42,000 | \$ 42,162 | 54,000 | \$ 60,000 | 60,000 | \$ 6,000 | 11% |
| 50305 Audit Costs | 26,000 | \$ 24,600 | 29,000 | \$ 29,000 | 30,000 | \$ 1,000 | 3% |
| 50399 Other Services | 634,562 | \$ 654,485 | 731,843 | \$ 1,061,513 | 965,649 | \$ 233,806 | 32% |
| 504: Materials & Supplies | | | | | | | |
| 50401 Fuel & Lubricants | 928,534 | \$ 724,707 | 712,109 | \$ 677,400 | 593,800 | \$ (118,309) | -17% |
| 50402 Tires & Tubes | 63,872 | \$ 70,949 | 63,872 | \$ 66,283 | 66,283 | \$ 2,411 | 4% |
| 50404 Major Supplies Under \$5,000 | - | \$ - | - | - | - | \$ - | |
| 50499 Other Materials & Supplies | 386,696 | 343,564 | 375,924 | \$ 373,924 | 363,004 | \$ (12,920) | -3% |
| 505: Utilities | | | | | | | |
| 50500 Utilities | 180,038 | \$ 163,331 | 180,038 | \$ 248,474 | 343,069 | \$ 163,031 | 91% |
| 506: Insurance | | | | | | | |
| 50603 Liability Insurance | 627,808 | 693,785 | 634,562 | \$ 848,387 | 796,005 | \$ 161,443 | 25% |
| 508: Purchased Transportation Service | | | | | | | |
| 509: Misc Expenses | | | | | | | |
| 50902 Travel, Meeting & Training | 30,000 | 35,454 | 26,000 | \$ 26,000 | 35,000 | \$ 9,000 | 35% |
| 50903 Association Dues | 21,469 | \$ 22,531 | 21,469 | \$ 26,908 | 29,008 | \$ 7,539 | 35% |
| 50909 Loss on Disposal of Assets | - | \$ 74,105 | - | - | - | - | |
| 50999 Other Miscellaneous Expenses | - | \$ - | - | - | - | - | |
| 512: Operating Leases & Rentals | | | | | | | |
| 51200 Operating Leases & Rentals | 16,300 | 18,592 | 6,661 | \$ 2,700 | 1,800 | \$ (4,861) | -73% |
| 513: Depreciation | | | | | | | |
| 51300 Depreciation | 1,110,624 | \$ 1,223,000 | 1,122,656 | \$ 1,224,745 | 1,905,235 | \$ 782,579 | 70% |
| Total Expense | \$ 13,104,986 | \$ 12,988,681 | \$ 13,254,417 | \$ 13,976,055 | \$ 15,272,508 | \$ 2,579,673 | 3% |
| Net Income | \$ (2,072,502) | \$ (162,752) | \$ 7,475 | \$ (960,532) | \$ (1,295,552) | \$ (1,864,609) | -17432% |
| Net Income before Depreciation | \$ (961,878) | \$ 1,060,248 | \$ 1,130,131 | \$ 264,213 | \$ 609,683 | \$ (1,082,030) | -194% |
| Less: | | | | | | | |
| Capital Reserve | (542,321) | (2,000,000) | (653,791) | \$ (640,751) | (691,323) | (111,424) | 6% |
| Designated for New Facility | | (1,930,955) | | | | | |
| Designated for Technology | | | | | | | |
| Net Income before Depr & after Reserve/Designation | \$ (1,504,199) | \$ (2,870,707) | \$ 476,340 | \$ (376,538) | \$ (81,640) | \$ (1,193,454) | -117% |

Ineligible Expenses

550: Ineligible Expense

| | Revised Budget 2024 | Actual 2024 | Total Budget (Aug) 2025 | Original Budget (Jan) 2026 | Revision Budget (Aug) 2026 | PY Change | Inc(Dec) PY Bud % |
|--|---------------------------|----------------------|-------------------------------|----------------------------------|----------------------------------|---------------------|-------------------------|
| 54000 Ineligible Refunds and Credits | \$ 100,000 | \$ 213,287 | \$ 100,000 | \$ 100,000 | \$ 50,000 | \$ (50,000) | -50% |
| 55005 Ineligible Local Contracts | - | - | - | - | - | | |
| 55006 Other Ineligible Interest Expense | | | | | | | |
| 55007 Ineligible Depreciation | 878,376 | 1,039,318 | 878,376 | \$ 1,067,849 | 1,590,535 | \$ 712,159 | 81% |
| 55008 Other Ineligible Expenses | | | | | | | |
| 55009 Ineligible Association Dues | 2,000 | 2,000 | 2,000 | \$ 2,000 | 2,000 | \$ - | 0% |
| 55010 Other Ineligible Exp assoc. with Aux & NonTrans | | | | | | | |
| 56002 Ineligible Expenses Associated with Advertising | | | | | | | |
| 57099 Other Local/ Federal/ State. | 10,000 | 10,000 | 10,000 | \$ 3,641 | 3,641 | \$ (6,359) | -64% |
| 57402 RTAP | 5,500 | - | 5,500 | \$ 5,500 | 5,500 | \$ - | 0% |
| 57604 Other Ineligible Op Exp paid by Capital Contract | 80,569 | 80,569 | 80,569 | \$ 95,000 | 95,000 | \$ 14,431 | 18% |
| 58009 Loss on Disposal of Assets | - | 74,105 | - | - | - | | |
| 58020 Ineligible Defined Benefit Pension | - | (153,187) | - | - | - | | |
| Total Ineligible Expense | \$ 1,076,445 | \$ 1,266,092 | \$ 1,076,445 | \$ 1,273,990 | \$ 1,746,676 | \$ 670,231 | |
| Total Eligible Expense (net of JARC) | \$ 11,947,971 | \$ 11,642,019 | \$ 12,097,402 | \$ 12,558,759 | \$ 13,445,262 | \$ 1,909,442 | |
| Revenues in Excess of Eligible Expenses | \$ (915,487) | \$ 1,183,910 | \$ 1,164,490 | \$ 456,764 | \$ 531,693 | \$ (632,797) | |

Municipality Funding Level Calculator

Based on the 12/31/2024 Actuarial Valuation

Municipality # (4 digits)

Municipality Name

| | |
|--------|---|
| 281001 | BAY AREA TRANSPORTATION AUTHORITY division 01 |
|--------|---|

| | |
|---|---|
| 4,644,846 | Total 12/31/2024 Actuarial Accrued Liability |
| 4,616,959 | 12/31/2024 Baseline Valuation Assets |
| 27,887 | Unfunded (Overfunded) Actuarial Accrued Liabilities |
| 99.4% | Funding Percentage as of 12/31/2024 |
| 100.0% | Proposed Funding Percentage as of 12/31/2024 |
| 4,644,846 | 12/31/2024 Proposed Valuation Assets |
| Payment needed to Bring Division to 100% Funding by: | |
| 27,219 | July 31, 2025 |
| 27,372 | August 31, 2025 |
| 27,525 | September 30, 2025 |
| 27,679 | October 31, 2025 |
| 27,834 | November 30, 2025 |
| 27,990 | December 31, 2025 |
| 28,147 | January 31, 2026 |
| 28,304 | February 28, 2026 |
| 28,463 | March 31, 2026 |
| 28,622 | April 30, 2026 |
| 28,782 | May 31, 2026 |

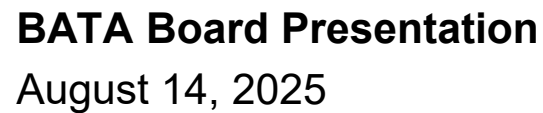
Important Notes:

The lump sums are based on the data and benefit provisions as found in the December 31, 2024 actuarial valuation. If benefit provisions have changed, the actual lump sum may be materially different.

The assumed investment return in 2025 is 6.93%. If the actual investment return is lower, the required lump sum will be higher.

The proposed funding percentage is based on actuarial value of assets which are currently lower than market value assets. Therefore, the lump sum required to be funded at the level above based on market value of assets would be lower.

The MERS Plan Document requires that the requesting division and participating municipality or court be not less than 100% funded at the time a supplemental actuarial valuation is requested; and the MERS Plan Document requires that the funded level be not less than 100% after adoption of the proposed benefit. The above calculations reflect the assets required to achieve 100% funding by the date specified. The governing body may make a cash contribution, or transfer employer assets from a different division, or both, to meet the 100% requirement. The calculations are estimates only, based on the most recent December 31 Annual Actuarial Valuation, and are provided only for purposes of Plan Document compliance. The actual funded percentage may be different than 100%. No estimates will be provided after Dec 31 until the next Annual Actuarial Valuation has been issued by the Actuary.



Fare System Project Discussion

- **Fare System Recommendation**
- **Neo Ride Consideration**
- **Fare Structure Discussion**

Ongoing 2020 – 2025 Technology Plan

- **Project F: Fare System (Farebox & Central Fare System Replacement) – 2025/2026**
 - BATA's current fare system has reached the end of its useful life and is no longer supported by the vendor.
 - The current fare software is old and difficult to navigate limiting reporting and functionality.
 - Maintenance and repair of the mechanical fare box components is time consuming and disruptive to service delivery.
 - Projected cost originally budgeted at \$1.35 million (Combination of grant and capital improvement funding). Current estimates around \$500,000 - \$600,000.
 - Benefits:
 - Reduced required maintenance.
 - Better data reporting.
 - Automated farebox issue logging.
 - Self-serve reload web-portal for riders to purchase fare or renew fare passes.
 - Supporting all fare types on-board.



Progress so far...

- **Fare System Wish List**
- **Fare Structure Discussion/Brainstorm**
- **Vendor Research**
 - Token Transit
 - Init
 - EZ Fare / Masabi / Neo Ride
- **Spoke with other transit agencies**
 - Kuai, HI (Masabi)
 - Toledo, OH (EZ Fare)
 - Ann Arbor, MI (EZ Fare and GenFare)



Fare System Wish List

- **Cloud-based**
- **Fare capping capability – daily, weekly or monthly (maxes the amount a rider pays before receiving free rides)**
- **Open fare payment system to allow for credit card payments, Apple Pay, mobile wallet, etc.**
- **Account-based**
- **Smart card functionality for all fare types or printable/scannable fare cards as needed**
- **GMV (CAD/AVL) and Via (micro-transit) integration with current technology**
- **Web portal – internal and external**
- **Mobile ticketing app**
- **Remote filling and recharge of passes and accounts – such as Incom or something similar**
- **On-board validator or reader or small fare scanner – no large fare boxes**
- **Vending machine option purchasing and refilling cards**
- **Ridership and fare type tracking and reporting**
- **Cash vs. cashless options?**

EZ Fare / Neo Ride

- **EZ Fare = Masabi (contracted vendor)**
- **Access to entire Masabi suite - Has everything BATA wants**
- **Need to join Neo Ride**
- **No RFP Needed – NeoRide already did the work and conducted a competitively bid procurement for Fare Systems, and Masabi was awarded the EZ Fare contract**
- **Cheaper than purchasing from Masabi directly**



Cost Comparison and Funding

- Savings of purchasing EZ Fare (Masabi) through Neo Ride agreement vs. directly from Masabi = \$100k based on a three-year agreement.
- BATA already has \$232,445 in grant funding allocated for the procurement of a new fare system. \$210,209 in local funds would be needed.

Fare Collection System - Cost Comparison

| | Year 1 | Year 2 | Year 3 | | Total |
|--|--------------|-------------|--------------|--|---------------|
| Standard Masabi | \$439,490.00 | \$52,000.00 | \$ 52,000.00 | | \$ 543,490.00 |
| NeoRide <i>Including Annual Membership</i> | \$401,922.00 | \$20,366.00 | \$ 20,366.00 | | \$ 442,654.00 |
| Delta | \$ 37,568.00 | \$31,634.00 | \$ 31,634.00 | | \$ 100,836.00 |

*** Standard Masabi and NeoRide both require the same 5% per transaction for Incomm Retail Network not included in this calculation*

Grant Funding for Fare Collection Systems

| | STUL | RTF - GT | RTF - Leelanau | | Total |
|----------------------------|--------------|-------------|----------------|------------------------------|---------------|
| Awarded and Ready to Use | \$ 57,750.00 | \$17,793.00 | \$ 4,567.00 | | \$ 80,110.00 |
| Reserved - Fall 2025 Grant | | \$92,625.00 | \$ 59,710.00 | | \$ 152,335.00 |
| | | | | | \$ 232,445.00 |
| | | | | | |
| | | | | Estimated Local Funds Needed | \$ 210,209.00 |
| | | | | | |
| | | | | | |

Neo Ride Evaluation and Scoring

Proposal Evaluation Form - EZFare RFP

| Evaluator | Cubic | Enghouse | Kontron | Masabi | Modeshift | Moovel | Ubirider | Unwire |
|----------------------------------|--------|----------|---------|--------|-----------|--------|----------|--------|
| Russell Auwae - BCRTA | 90% | 0% | 70% | 100% | 0% | 95% | 0% | 80% |
| Eric Scott - Akron Metro | 95% | 0% | 90% | 100% | 0% | 85% | 0% | 90% |
| Brian Trautman - PARTA | 93% | 0% | 60% | 77% | 0% | 85% | 0% | 68% |
| Liz McClurg - APT | | | | | | | | |
| Justin Avery - Rock Region Metro | 89% | 78% | 81% | 92% | 89% | 87% | 0% | 74% |
| Lucas Boehm - TARTA | 91% | 0% | 84% | 90% | 0% | 75% | 0% | 65% |
| Ken Collier - Greene Cats | 93% | 93% | 90% | 98% | 98% | 85% | 73% | 94% |
| Matt Dutkevicz - BCRTA | | | | | | | | |
| Matt Maier - Laketrans | 69% | 65% | 62% | 93% | 80% | 40% | | 61% |
| Jacob Pitman -KRT | 85% | 0% | 95% | 100% | 0% | 75% | 0% | 95% |
| Curt Zickafoose - KRT | | | | | | | | |
| James Young - GCRTA | 84% | 85% | 89% | 91% | 90% | 90% | 0% | 0% |
| Leonard Szanto - GCRTA | 100% | 55% | 55% | 90% | 65% | 85% | 80% | 90% |
| Allen Polly - GCRTA | 82% | 69% | 93% | 96% | 79% | 73% | 63% | 89% |
| Matthew Moorman - SORTA | 71% | 68% | 72% | 81% | 58% | 59% | 0% | 64% |
| Average: | 86.83% | 42.75% | 78.42% | 92.33% | 46.58% | 77.83% | 19.64% | 72.50% |

Who is Neo Ride?

- Organization of transit agencies that pool purchasing power for procurements and joint grant funding opportunities
- Annual cost for BATA to join - \$4k
- Cost savings on current and future procurement agreements: EZFare, Via and Remix



10 States

37 Members



Who is Neo Ride?

Our Achievements

37 Members

NEORide now represents transit agencies in Ohio, Kentucky, Michigan, Arkansas, Iowa, Tennessee, Indiana, Iowa, Texas and Pennsylvania

\$20Million

Successfully applied for and received \$10 million in state and federal grants

10 Procurements

Competitively bid and awarded 10 joint procurements leveraging buying power of multiple agencies

4 Awards

Received 4 national and international industry awards

Neo Ride Participation

Getting Involved

NEORide Engagement

- Attend Members Meeting
- Volunteer for Executive Committee and/or attend remotely to stay updated in current initiatives
- Sign-on and Participate in any Current Project
 - Joint Grants
 - Joint Procurements
 - Coordinated Projects Currently in Process
- Suggest new Initiatives to NEORide staff/Executive Committee

Membership

- New members must pass a membership resolution accepting NEORide ByLaws
- All Members must be Governmental Agencies (COG Requirements)
- Subject to Membership Dues (tiers based on ridership)
- Each member becomes a voting member of NEORide with an alternate
- Option to join the Executive Board

Additional Neo Ride Savings

NEORide Vendor Partners



transit



RESOLUTION AUTHORIZING _____ EXECUTE THE MEMBERSHIP AGREEMENT AND
BYLAWS TO BECOME A MEMBER OF NEORIDE AN OHIO COUNCIL OF GOVERNMENTS.

WHEREAS, the Board of Trustees of _____ hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of the Board of _____ Trustees, and that all deliberations of the Board of _____ Trustees, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code, and

WHEREAS Section 167 of the Ohio Revised Code provides that a political subdivision may, pursuant to the extent that it considers necessary, join with other political subdivisions in establishing and maintaining a Council of Governments for the purpose of including, but not limited to promoting cooperative arrangements and coordinate actions among its members, and

WHEREAS, a need has been identified to plan, promote, future and enhance transportation options within and between the jurisdictions of the members by encouraging cooperative arrangements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies, and

WHEREAS, _____ Board of Trustees has determined that it is in the best interest of _____ to become a member of a NEORide|an Ohio Council of Governments to explore coordination options and join with other political subdivisions to benefit all involved.

NOW THEREFORE, BE IT RESOLVED, by the _____ Board of Trustees, in and for _____ County, Ohio that:

- Section 1. The _____ Board of Trustees authorizes the General Manager, or his designee, to execute a membership agreement and bylaws of NEORide a Council of Governments to explore coordination options and join with other political subdivisions to benefit all involved.
- Section 2. The _____ is appointed as the primary voting Director and _____ is appointed as the alternate voting Director to represent _____ on the NEORide Counsel of Government Board.
- Section 3. This resolution is effective immediately upon its adoption.

Fare Structure Discussion

- Implementing a new Fare System aligns with an opportunity to roll out a new Fare Structure at the same time
- BATA hasn't changed its fare structure in more than 15 years. Current fares:
 - City Loop:
 - Full - \$1.50
 - Reduced - \$.75
 - Village Loop:
 - Full - \$3
 - Reduced - \$1.50
 - Link:
 - Full - \$6
 - Reduced - \$3
 - **Variety of fare types:** Zip, Zoom, Commuter Pass, Student Pass
- BATA currently generates \$600,000 - \$700,000 in fares annually (FY2024 \$651,056.79)



Fare Structure Discussion

- **Need to run analysis of increased fares on fare revenue**
- **Could determine fares based on:**
 - Even or round dollar amounts are easier to understand
 - % of budget or revenue amount goal
 - Local, state or federal funding gap
 - fixed fares (a flat rate regardless of distance or time), distance-based fares, time-based fares (peak vs. off-peak), and zone-based fares
- **Also need to run analysis on fare capping structure and impact on fare revenue** - Examples: \$5 daily / \$15 weekly / \$30 monthly
- **BATA will most likely have a millage request in November 2026**

Fare Structure Discussion

- **Cash vs. Cashless on board the buses**
- **Collected \$218,963 in cash from the farebox on board the buses in FY24 = 34% of fare revenue**
- **Pros and Cons**
 - **Pros:**
 - Reduces cash counting time and processing
 - Less fare box maintenance and technology upkeep
 - Easier payment on board the buses for riders and drivers
 - Reduces boarding time
 - Cash can still be used at Hall Street Transfer, participating vendors and ticket vending machines
 - **Cons:**
 - Will impact riders who use cash as their main payment method – needing to change behaviors and offer options
 - Additional communication and education needed
 - Ticket vending machines that accept cash provide an additional cost (\$50k - \$100k depending on the model and features)



2024 Fare Analysis

- 43% - Fare Card (Zip, Zoom, Commuter or Student)
- 34% - Cash at the Farebox
- 23% - Digital / Mobile Ticketing (Via or Journey)

| Sum of Amount | Column Labels | | | | | | | | | | | | | Grand Total |
|-----------------|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-------------|
| | 2023 | | | 2024 | | | | | | | | | | |
| Row Labels | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | | |
| Braintree | | | | | | | | | | | | | | 13% |
| Cash | | 6,267 | 6,122 | 6,534 | 7,236 | 6,642 | 6,952 | 6,942 | 6,423 | 7,998 | 7,911 | 6,816 | 75,843 | 12% |
| Credit Card | 6,081 | | | | | | | | | | | | 6,081 | 1% |
| Bytemark | | | | | | | | | | | | | | 10% |
| Cash | | 5,335 | 4,980 | 5,499 | 5,390 | 5,586 | 5,606 | 5,149 | 5,487 | 6,427 | 5,983 | 6,162 | 61,604 | 9% |
| Credit Card | 6,002 | | | | | | | | | | | | 6,002 | 1% |
| Cass | | | | | | | | | | | | | | 13% |
| Cash | 4,456 | 670 | | | 775 | 1,643 | 686 | 923 | 458 | 227 | 440 | 632 | 10,909 | 2% |
| Check | 300 | 5,000 | | | | | | | | | 60 | -6 | 5,354 | 1% |
| Credit Card | 3,226 | 2,794 | 2,745 | 2,713 | 3,510 | 2,201 | 2,322 | 2,988 | 1,479 | 1,753 | 6,024 | | 31,753 | 5% |
| General Journal | | | | -775 | -952 | -1,096 | -935 | -1,880 | -1,218 | 36 | -1,142 | -19,561 | -27,524 | -4% |
| Invoice | 3,493 | 5,180 | 25,323 | 4,038 | 4,827 | 4,139 | 3,885 | 2,040 | 2,328 | 1,878 | 5,001 | 4,905 | 67,036 | 10% |
| Farebox | | | | | | | | | | | | | | 34% |
| Cash | 15,700 | 14,994 | 16,693 | 10,883 | 11,696 | 24,672 | 17,975 | 21,469 | 18,863 | 20,495 | 1,506 | 44,016 | 218,963 | 34% |
| Hall | | | | | | | | | | | | | | 30% |
| Cash | 3,756 | 4,240 | 26,154 | 4,835 | 5,636 | 4,721 | 4,955 | 6,908 | 4,589 | 4,893 | 35,524 | 5,972 | 112,182 | 17% |
| Credit Card | 7,271 | 6,135 | 5,385 | 8,230 | 6,259 | 5,298 | 5,626 | 4,425 | 4,382 | 4,618 | 7,206 | 18,019 | 82,854 | 13% |
| Grand Total | 50,283.99 | 50,614.54 | 87,400.16 | 41,955.81 | 44,376.93 | 53,805.64 | 47,072.40 | 48,964.04 | 42,791.68 | 48,324.28 | 68,511.60 | 66,955.72 | 651,056.79 | 100% |

Next Steps

- **Questions and Comments?**
- **Topic revisited at the September 25, 2025, Board Meeting looking for formal approval to proceed:**
 - EZ Fare Procurement
 - Join Neo Ride