

BATA Regular Board of Directors Meeting Minutes

Location: BATA Transfer Station, 115 Hall St. Traverse City, MI

Date/Time: 1:00PM, Thursday, April 17, 2025

1. Call to Order

The meeting was called to order by Chairperson Wayne Schmidt at 1:03 PM.

2. Pledge of Allegiance and Moment of Silence

3. Roll Call

- John Somnavilla - PRESENT
- Lance Boehmer – PRESENT
- Gwenne Allgaier – ABSENT
- Joe Underwood – PRESENT
- Scott Sieffert - ABSENT
- Brad Jewett - ABSENT
- Wayne Schmidt - PRESENT

4. First Public Comment*

No public comment was made at this time.

5. Approval of Agenda/Declaration of Conflict of Interest

Moved by Lance Boehmer and supported by John Somnavilla to approve the Agenda/Declaration of Conflict of Interest as presented.

- **Ayes: 4**
- **Nays: 0**
- **Motion Carries: 4-0**

6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the Following

- a. Regular Board Meeting Minutes of February 27, 2025

Consideration of Accepting the Following Reports

- b. FY25 Q2 Ridership Report
- c. FY25 Q2 Turnover Report
- d. Correspondence - Staff Compliments
- e. MDOT Form 5572
- f. BATA Board Tracker
- g. Year Over Year Ridership Report

Moved by John Somnavilla and supported by Joe Underwood to approve the April 17, 2025, Consent Calendar as presented.

- **Ayes:4**
- **Nays: 0**
- **Motion Carries: 4-0**

7. Any items removed from the consent calendar.

No items were removed from the Consent Calendar.

8. Jerry Tomczak, Program Manager, Cummingham Limp

Jerry Tomczak gave an update to the Board regarding the Hall St Transfer Station Project List.

Key Points Include:

- Snow melt zone 5 replacement will also include the removal and reinstallation of concrete.
- Replacement of the brick, asphalt, and handicap ramp in the zone 5 area as well.
- Interior updates to include: expansion of the employee breakroom, adding another employee restroom, painting, flooring, public restrooms and the reconfiguration of hallway near employee entrance.
- Exterior cleaning of brick and overhang.
- Installation of level 3 EV Charger

Moved by Joe Underwood and supported by Lance Boehmer to move forward with the securing of permits to start the work on the replacement of snow melt in zone 5.

- **Ayes:4**
- **Nays:0**
- **Motion Carries: 4-0**

Solar Panel Update:

Key Points Include:

- Materials are on site.
- Pedestals are laid out on the roof.
- Completion of the project is the end of May.

9. Fiscal Year 24 Audit-Josh Rehmann

Josh presented the FY Audit for 2024.

Key Points Include:

- Statements of Net Position
- Statements of Revenue
- Expenses and Changes in Fund Net Position
- Statements of Cash Flow
- Notes on Financial Statements
- Summary of Audit Results

Moved by Lance Boehmer and supported by Joe Underwood to accept the Fiscal Year 2024 Udit as presented.

- **Ayes: 4**
- **Nays: 0**
- **Motion Carries: 4-0**

10. Executive Director's Report – Chris Davis

Chris informed the Board that a new Payroll and Benefits Specialist has been hired. A big thank you was given to Brittany B., HR Coordinator for stepping up and taking on the payroll while the team looked for a new person. An update was given on the two accidents that occurred at Crossing Circle on the same day. Neither accident was the fault of a BATA driver. Chris reached out to the local law enforcement and requested extra patrol at the intersection. Chris informed the Board of the GPS tracker device that was placed on a BATA bus. BATA is taking the matter very seriously. Local law enforcement has been made aware of the situation. Members of BATA staff attended Reasonable Suspicion training. Chris spoke with KLT in response to the message that was broadcasted on the radio station stating that they were banned on BATA buses. This is not true and KLT was asked to check with BATA first before submitting information on the air, if it pertains to BATA. Members of BATA staff attended the career fair at the Career Tech Center. Additional technology will now be done in-house, by members of BATA's IT team, to improve our technology, cybersecurity and save on costs from an external vendor.

11. Chairperson's Report

Chairman Wayne Schmidt reported to the Board that the Ad Hoc Committee held its first round of interviews for the Executive Director position. Great discussions were held by the committee and at this point and time we are continuing our search for the executive position.

12. Finance Reports

a. Income Statement FY25 Q2

Key Points Include:

- Increased Revenue due to additional GTI contract and additional bus for FY25
- Interest Revenue still averaging 4.4%
- Non-Trans Revenue from the sale of Diamond and the sale of 11 buses.
- Heating and gas bills are higher than projected in the budget.
- Fleet and Facility insurance coverage increased.

b. Operating Reserve Fund FY25 Q2

Key Points Include:

- Earned just under \$64,000 in income interest

c. Capital Reserve Fund FY25 Q2

Key Points Include:

- Interest income earned around \$171,000

d. New Facility Reserve Fund FY25 Q2

Key Points Include:

- Interest earned around \$110,000
- Sale of the Diamond Property

e. Net Position FY25 Q2

Key Points Include:

- Interest earned averaging 4.4156%
- State reimburses based on revised budget.

13. Old Business

No old business at this time.

14. New Business

No new business at this time.

15. Second Public Comment

No public comment was made at this time.

16. Director's Comments and Announcements/ Open Floor

No comments were made at this time.

17. Adjournment

Moved by John Sommovilla to adjourn the April 17, 2025, Regular Meeting of the BATA Board of Directors at 2:07 PM.

Meeting Minutes Submitted by: Tracy Meigs

Meeting Minutes Approved on: 5/22/25

Lance Boehmer, Secretary: [Signature]