



BATA Regular Meeting Minutes

Thursday, September 30, 2021

BATA Transfer Station at 115 Hall Street, Traverse City, MI 49684

1. Call to Order by Chairperson
The meeting was called to order by Richard Cochrun at 9:00am
2. Pledge of Allegiance and Moment of Silence
The Pledge of Allegiance was recited and a Moment of Silence observed.
3. Roll Call

Richard Cochrun	PRESENT
John Somnavilla	PRESENT
Linda Joppich	PRESENT
Heather Harris-Brady	PRESENT
Brad Jewett	PRESENT
Robert Fudge	PRESENT
Rick Robbins	ABSENT

BATA Staff Present: Chris Davis, Kelly Dunham, Eric Lingaur, Mary Meredith, Nichole Thompson
4. First Public Comment
There was no public comment.
5. Approval of Agenda
On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors approved the September 30, 2021 Regular Meeting Agenda as presented.
MOTION CARRIES: 6-0
6. Approval/Acceptance of Minutes
 - a. August 9, 2021 Local Advisory Council
On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors accepted the Minutes of the August 9, 2021 Local Advisory Council meeting as presented.
MOTION CARRIES: 6-0
 - b. August 26, 2021 Regular Meeting of the Board of Directors
On a Motion made by Robert Fudge and seconded by Brad Jewett, the BATA Board of Directors approved the Minutes of the August 26, 2021 Regular Meeting as presented.
MOTION CARRIES: 6-0

c. August 26, 2021 Closed Session of the Board of Directors
On a Motion made by Brad Jewett and seconded by John Somavilla, the BATA Board of Directors approved the Minutes of the August 26, 2021 Closed Session as presented.

MOTION CARRIES: 6-0

7. Executive Director's Report – Kelly Dunham

Kelly addressed the Board regarding staff shortages and where we will be pulling back on service hours (Route 4, 1B, Sunday service on the Bayline). However six new drivers are coming on board next week. CDL testing has been challenging in our area due to their own staff shortages.

Union contracts have been approved and should be an incentive for employees to stay on. Chris reports good meetings recently with the union stewards.

a. HQ Facility/Finance Oversight Team Update

We were not successful in obtaining the PUD. We have more requirements to meet. Our Purchase Agreement was extended. The Joint Development Agreement with the Traverse City Housing Commission has not proceeded due to TCHC not having funds at this time. Kelly discussed other options. Per the FOT support, we have decided to accept a \$120,000 lump sum payment from the Housing Commission, with installment payments thereafter. This will give the Housing Commission until June to obtain funding. The breach of contract, and possible lien issues, will be further clarified by Kelly with our counsel.

We are still waiting the review from the Planning Department regarding the water/sewer escrow and timing of the build start date by both the Housing Commission and BATA.

Kelly has been utilizing some MDOT resources to support the MSHDA award for the Housing Commission. The Governors Election Award is another funding source.

8. Finance Reports – Nichole Thompson

- a. August FY21 Finance Reports
i. Income Statements

Nichole reported we are now at the end of our fiscal year. She reviewed the August Financials and noted the following:

- The final audit report will be in January;
- Same trends reported from previous months;
- Revenue continues to be above forecast;
- Received our final CARES Act funding;
- Salaries and Wages are below forecast due to staff shortages;
- Interest rates on our CD investment are still low

On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors accepted the August FY21 Finance Reports as presented.

MOTION CARRIES: 6-0

9. Chairperson's Report – Richard Cochrun

The BATA Team helped paint the Great Lakes Children's Museum recently (a United Way Day of Caring event) and it was well-received.

10. Old Business

a. Board Request Tracker – Kelly Dunham

Kelly reviewed the Tracker with the board. Scorecard results will be presented at the October meeting.

11. New Business

a. Richard Cochrun Reappointment Request

Kelly reviewed our draft letter to the County Commission regarding the reappointment of Richard Cochrun.

On a Motion made by Brad Jewett and seconded by Robert Fudge, the BATA Board of Directors authorized the Secretary to address the Grand Traverse County Board of Commissioners requesting that Richard Cochrun be reappointed to the BATA Board for another 3-year term.

MOTION CARRIES: 6-0

b. Executive Director's Compensation Model – Chris Davis

A suggested new compensation model formula will now be the CPI formula average and, added to that, the merit increase for the Executive Director. We did not change the percentage of the cost of living increases. Maximum would be 5%.

On a Motion made by Robert Fudge and seconded by Linda Joppich, the BATA Board of Directors approved Executive Director's Compensation Model as presented.

MOTION CARRIES: 6-0

c. BATA/Teamsters Local 214 Bus Drivers and Mechanics Unit Tentative Agreement

Chris reviewed the details of the recently approved Agreements and answered questions from the board. A communications plan will be implemented to all employees.

On a Motion made by Brad Jewett and seconded by Robert Fudge, the BATA Board of Directors approved the Agreement between BATA and the Teamsters Local 214 Driver/Mechanics Unit as presented.

MOTION CARRIES: 6-0

d. BATA/Teamsters Local 214 Dispatcher Unit Tentative Agreement

On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors approved the Agreement between BATA and the Teamsters Local 214 Dispatcher Unit as presented.

MOTION CARRIES: 6-0

12. Second Public Comment

There was no public comment.

13. Directors' Comments/Open Floor
Director Jewett would like the Board to know that the County's Medical Director, Dr. Collins, was not fired; rather his contract was just not renewed.
14. Adjournment
On a Motion made by Brad Jewett, the BATA Board of Directors moved to adjourn the September 30, 2021 Regular Meeting at 10:00am.
MOTION CARRIES: 6-0

Submitted/Recorded by: Mary Meredith, Administrative Services

Approved on 10-28-21
DATE
Linda Joppich
Linda Joppich, Secretary