



BATA Board of Directors Meeting Minutes
Thursday, May 26, 2022
Hall Street Transfer Station in Traverse City Michigan

1. Call to Order – Acting Chairperson Somnavilla
The meeting was called to order by Acting Chairperson John Somnavilla at 2:00pm
2. Pledge of Allegiance and Moment of Silence
The Pledge of Allegiance was recited and a Moment of Silence observed.
3. Roll Call

Richard Cochrun	Absent
John Somnavilla	Present
Linda Joppich	Present
Heather Harris-Brady	Present
Brad Jewett	Present
Robert Fudge	Present
Gwenne Allgaier	Present

BATA Staff Present: Chris Davis, Kelly Dunham, Mary Meredith
4. First Public Comment
There was no public comment.
5. Approval of Agenda
 - a. BATA Board of Directors Regular Meeting Agenda

On a Motion made by Brad Jewett and seconded by Gwenne Allgaier, the BATA Board of Directors approved the Agenda for the May 26, 2022 Regular Board of Directors Meeting as presented.

MOTION CARRIES: 6-0
6. Consent Calendar
The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes
 - a. Regular Board of Directors Meeting Minutes of April 28, 2022
 - b. Special Meeting of the Board of Directors of May 5, 2022
Consideration of Accepting the following Reports
 - c. Monthly Income Statement
 - d. Board Request Tracker

On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors moved to approve the May 26, 2022 Consent Calendar as presented.

MOTION PASSES: 6-0

7. Any items removed from the Consent Calendar
There were no items removed from the Consent Calendar.

8. Executive Director's Report – Kelly Dunham
Kelly highlighted items of interest in her monthly Executive Director's Report, and added the following:

The design of the new facility is progressing. Next Wednesday, exterior and interior designs will be reviewed at the Hall Street location at 1:00p. A few loose ends are being addressed to prepare for closing on the property, including the DTE pipeline which is outside of the easement. A meeting with DTE and other interested parties will be held on June 6th. We would then be able to close. The Christman contract is near finalization and should be brought to the June Board Meeting.

Kelly spoke recently with Senator Schmidt about funding for Carriage Flats. He has included this project in his budget line item requests. We are hopeful it will be supported through the final budget process.

We have been contacted by the Traverse City Film Festival about providing service this year. The Festival will be using some of the AMC theatres which are just beyond our Bayline Route. Our proposal will be to extend the Bayline route that week only to accommodate the Festival. Payment up front for the extra service will be required.

We have seen some success with recent recruiting activity. A full report on recruiting and retention efforts will be brought to the June meeting.

9. Chairperson's Report
There was no Chairperson's Report this month.

10. Committee Reports
 - a. Governance Committee Update – John Sommavilla
The committee met on May 16th with facilitator Elaine Wood. This Committee was formed to work on various board management policies and to improve the effectiveness of the Board. The first three policies that were reviewed (possibly seven) will be brought to the June meeting for Board approval. We will also be collecting bios from the Board. The Governance Committee meets again on June 6th.

 - b. Finance Oversight Team Update - Kelly Dunham
Kelly reviewed the notes from the recent FOT meeting. We have set up a standing recurring meeting schedule for these team meetings. Most items discussed are on the meeting agenda below. We will be issuing an RFP for our auditing firm as well as a banking RFP in the near future.

11. Old Business
 - a. Cunningham-Limp Contract Change Order #2

Kelly brought this item back so that the language compensates for the extended length of time Cunningham-Limp needs to add additional staff - as construction has not yet started. Site work is considered the start of construction. John supports this Change Order but we need to further clarify the start of construction, perhaps changing to an hourly rate if future extensions are necessary.

There was no vote on this item and it will be brought back to the board at the June meeting.

Heather requested that Christman or Cunningham-Limp attend a board meeting to give us their advice and perspective on the bidding environment.

b. Technology CAD/AVL Vendor Award – Kelly Dunham

The suggested details of the award were reviewed with the FOT and shared with the Board. The local contribution is reallocated from approved capital funding.

On a Motion made by Gwenne Allgaier and seconded by Linda Joppich, the BATA Board of Directors awards the RFP for the CAD/AVL ITS (which includes automated vehicle announcements) project to GMV Syncromatics and Via Mobility LLC in the amounts of \$584,560 and \$530,358 respectively. Funding is comprised of \$1,043,309 in grant funds and \$71,609 reallocated from FY22 capital funds.

Roll Call:

Sommavilla	YES
Joppich	YES
Harris-Brady	YES
Jewett	NO
Fudge	YES
Allgaier	YES

MOTION PASSES: 5-1

12. New Business

a. Tax Rate Resolutions L4029

i. Resolution to approve the Grand Traverse County 2022 Summer Tax Rate

On a Motion made by John Som mavilla and seconded by Brad Jewett, the BATA Board of Directors approved the Grand Traverse County 2021 Summer Tax Rate of .4788 mils.

Roll Call:

Sommavilla	YES
Joppich	YES
Harris-Brady	YES
Jewett	YES
Fudge	YES
Allgaier	YES

MOTION PASSES: 6-0

ii. Resolution to approve the Leelanau County 2022 Summer Tax Rate

On a Motion made by John Som mavilla and seconded by Gwenne Allgaier, the BATA Board of Directors approved the Leelanau County 2021 Summer Tax Rate of .4788 mils.

Roll Call:	
Sommavilla	YES
Joppich	YES
Harris-Brady	YES
Jewett	YES
Fudge	YES
Allgaier	YES
MOTION PASSES:	6-0

- iii. Resolution to approve the Leelanau County 2022 Winter Tax Rate
On a Motion made by John Sommavilla and seconded by Gwenne Allgaier, the BATA Board of Directors approved the Leelanau County 2021 Winter Tax Rate of .4788 mils.

Roll Call:	
Sommavilla	YES
Joppich	YES
Harris-Brady	YES
Jewett	YES
Fudge	YES
Allgaier	YES
MOTION PASSES:	6-0

- b. Resolution Calling for Public Transportation Millage – Robert Fudge
 Director Fudge reports the FOT reviewed the Resolution and recommends seeking a straight renewal for the allowable five years on the November 8, 2022 ballot. Director Jewett would rather see a four-year renewal. The advantages to each time frame were discussed.

On a Motion made by Gwenne Allgaier and seconded by Robert Fudge, the BATA Board of Directors approved the resolution and ballot language as presented and as recommended by the Finance Oversight Team.

Roll Call:	
Sommavilla	YES
Joppich	YES
Harris-Brady	YES
Jewett	NO
Fudge	YES
Allgaier	YES
MOTION PASSES:	5-1

- c. Operating Reserve Policy Revision – Kelly Dunham
 BATA's existing operating reserve policy has a maximum threshold of 20% of operating expenses. The FOT previously recommended waiving this threshold until March 2022. The policy also calls for it to be reviewed every 5 years. It was implemented in April 2017 so it's time for that review. The FOT is recommending a revision of the threshold language to reflect a 30% maximum in consideration of our new facility on the horizon.

On a Motion made by Gwenne Allgaier and seconded by Linda Joppich, the BATA Board of Directors approves the revision to the Operating Reserve Fund policy as presented and as recommended by the Finance Oversight Team.

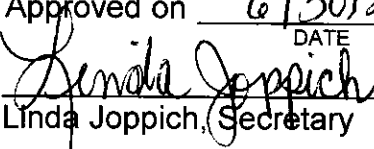
Prior to voting on this Motion, Director Jewett requested a friendly amendment to review the Policy every 3 years. This amendment was rejected by Director Allgaier and a roll call vote was then taken on the original Motion.

Roll Call:
Somavilla YES
Joppich YES
Harris-Brady YES
Jewett NO
Fudge YES
Allgaier YES
MOTION PASSES: 5-1

- 13. Board Discussion Item
There was no Board Discussion Item this month other than the millage discussion.
- 14. Second Public Comment
There was no public comment.
- 15. Directors Comments/Open Floor
Kelly thanked the board for their additional time commitment to the Study Session today.
- 16. Adjournment
On a Motion made by Brad Jewett, the BATA Board of Directors moved to adjourn the May 26, 2022 Regular Meeting of the BATA Board of Directors at 3:24pm.

Next Board Meeting: Thursday, June 30th

Submitted/Recorded by: Mary Meredith, Administrative Services

Approved on 6/30/22
DATE

Linda Joppich, Secretary