



BATA Regular Board of Directors Meeting Minutes
Thursday, March 24, 2022
Hall Street Transfer Station in Traverse City Michigan

1. Call to Order by Chairperson

The meeting was called to order Richard Cochrun at 1:00pm

2. Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was recited and a Moment of Silence observed.

3. Roll Call

Richard Cochrun	PRESENT
John Somnavilla	PRESENT (via Teams from Florida/non-voting status)
Linda Joppich	PRESENT
Heather Harris-Brady	PRESENT
Brad Jewett	PRESENT
Robert Fudge	PRESENT
Rick Robbins	PRESENT

Also Present: Chris Davis, Kelly Dunham, Eric Lingaur, Mary Meredith, Nichole Thompson, Jerry Tomczak

4. First Public Comment

There was no public comment.

5. Approval of Agenda

a. BATA Board of Directors Regular Meeting Agenda

On a Motion made by Robert Fudge and seconded by Linda Joppich, the BATA Board of Directors approved the Agenda for the March 24, 2022 Regular Board of Directors Meeting as presented.

Roll Call

Richard Cochrun	YES
Linda Joppich	YES
Heather Harris-Brady	YES
Brad Jewett	YES
Robert Fudge	YES
Rick Robbins	YES

MOTION CARRIES: 6-0

6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

- a. *Regular Board of Directors Meeting Minutes of February 24, 2022*

Consideration of Accepting the following Reports

- b. *Monthly Income Statement for February 2022*
c. *Board Request Tracker*

On a Motion made by Brad Jewett and seconded by Linda Joppich, the BATA Board of Directors moved to approve the March 24, 2022 Consent Calendar as presented.

Roll Call

Richard Cochrun	YES
Linda Joppich	YES
Heather Harris-Brady	YES
Brad Jewett	YES
Robert Fudge	YES
Rick Robbins	YES
MOTION CARRIES:	6-0

7. Any items removed from the Consent Calendar
There were no items removed from the Consent Calendar.

8. Executive Director's Report – Kelly Dunham
Kelly announced that the Garfield Township Board approved the new headquarters project.

The mask extension was extended for another 30 days.

The Senate passed additional appropriations, but Kelly did not see the gap funding for the new project listed as was hoped for. Kelly and Tony Lentych will follow up with our legislators.

The summary of the Directors' Monthly Discussion Items survey will be brought to the April meeting.

In Kelly's report she noted that we will tentatively plan on meeting with Nelson Nygaard regarding the Transit Master Planning process the same day of the May Board Meeting.

- a. HQ Facility/Owner's Representative Report

Jerry Tomczak, Program Manager, Cunningham-Limp

Jerry updated the Board regarding the approval and noted that the housing component is one condition yet to meet. Before BATA can continue with construction, the housing part of the project must be funded. Kelly will be clarifying if site work can still go forward while we wait for TCHC to secure their funding. Jerry said we will continue with the design drawings which will take approximately 90 days. We'll then having another budget estimate prepared which will be brought back to the board in three to four months. The plan is to close on the land in the next 60-90 days. The survey is being updated on the lot split. A lot of activity in the next 90-100 days.

9. Chairperson's Report – Richard Cochrun
Richard did not have anything to report other than it's nice to see spring arrive.

10. Committee Reports

a. Finance Oversight Team

i. FY21 Surplus Allocation Recommendation

The Team recommends reallocating the full FY21 surplus towards the facility budget. Kelly reported the FOT met on March 7th and noted that the Cash Management Policy was reviewed. We are following correct protocol but we do have excess cash in need of investment. An investment recommendation is forthcoming.

ii. Review of Technology and Facility Budgets

The Technology Budget has changed slightly due to increasing funds coming from RTF and Small Urban allocations as well as the RFP responses coming in under budget.

On a Motion made by Brad Jewett and seconded by Richard Fudge, the BATA Board of Directors moved to reallocate the full FY21 surplus of \$3,328,555 to the new BATA facility budget as recommended by the Finance Oversight Team.

Roll Call

Richard Cochrun	YES
Linda Joppich	YES
Heather Harris-Brady	YES
Brad Jewett	YES
Robert Fudge	YES
Rick Robbins	YES

MOTION CARRIES: 6-0

11. Old Business

There was no old business to discuss.

12. Board Discussion Item

a. 5311/5307 Conversion – Nichole Thompson

Nichole Thompson reviewed the presentation that was included in the board packet describing our potential transition to a small urban system.

b. Hiring Incentive – Chris Davis

Chris Davis presented the Board with a new hiring incentive program. The current \$1500 incentive is not producing enough new employees and so a new incentive of \$10,000 is recommended with a three-year payout. This is based on studying the statistics of how long people stay with BATA after their hire. The three-year timeframe will be the half-way mark to being fully vested at six-years. Chris compared our current incentive benchmarks to this new level. Kelly explained how this will affect current employees. Those who come on board under the \$10,000 incentive will not qualify for the \$2 per hour retention incentive. This will be funded with federal covid dollars. Consensus was to try this program for a year and then reassess. This will be brought back in April with budget projections that include with and without stimulus funds to make sure this is sustainable.

Director Somnavilla noted that we may need to take a closer look at our service areas and possible limitations and reductions in service.

13. Second Public Comment

There was no public comment.

14. Directors Comments/Open Floor
Eric reported that Alan VanderPaas is retiring at the end of the month. Alan was our Mobility Manager. We will be filling this position in the near future.
15. Adjournment
**On a Motion made by Brad Jewett, the BATA Board of Directors moved to adjourn the March 24, 2022 Regular Meeting of the BATA Board of Directors at 2:27pm.
MOTION CARRIES**

Submitted/Recorded by: Mary Meredith, Administrative Services

Approved on 4/28/22
DATE
Linda Joppich
Linda Joppich, Secretary