



## **BATA Governance Committee Minutes**

Monday, July 18, 2022  
Hall Street Transfer Station  
115 Hall Street, Traverse City, Michigan 49684

1. Call to Order by Chairperson

The meeting was called to order by Chairman Sommovilla at 11:49am

Directors Present: John Sommovilla, Heather Harris-Brady, and Robert Fudge

Also Present: Kelly Dunham and Elaine Wood

2. First Public Comment

There was no public present

3. New Business

a. Board Member Competencies

The Committee discussed the draft of board member competencies supplied by Elaine. Input was provided to Elaine for a second draft to be presented at next meeting.

b. Finance Oversight Team Roles & Responsibilities Draft

The Committee discussed the draft of the Finance Oversight Team Roles & Responsibilities policy supplied by Elaine. Input was provided to Elaine for a second draft to be presented at next meeting.

c. BATA Articles of Incorporation

The Committee reviewed BATA's current Articles of Incorporation. Discussion of board composition and effective date of terms was discussed. Elaine will propose modifications at next meeting.

d. BATA Board Bylaws

The Committee reviewed BATA's current Bylaws.

Discussion of modifications including clarification of remote attendance as allowable but not voting was held. Elaine will propose modifications at next meeting.

e. Privacy Policy Update

Kelly provided an update to the Committee that BATA's IT vendor for the scheduling software will supply a privacy policy for consideration upon its installation.

4. Second Public Comment

None

5. Adjournment