



BATA Regular Meeting Minutes
Wednesday, May 30, 2018
Leelanau County Government Center
8527 E Government Center Dr.
Suttons Bay, MI 49682

1. Call to Order by Chairperson
The meeting was called to order by Chairperson Lathrop at 9:00am
2. Pledge of Allegiance and Moment of Silence
The Pledge of Allegiance was recited and a Moment of Silence observed.
3. Roll Call
Present: Richard Cochrun, Linda Joppich, Dan Lathrop, Debra Rushton, John Somnavilla, Nicole VanNess

Also in Attendance: James Bruckbauer (Groundwork Center for Resilient Communities), Kelly Dunham, Eric Lingaur, Mary Meredith, Nichole Thompson
4. Public Comment
There was no public comment.
5. Approval of Agenda
On a Motion made by Debra Rushton and seconded by Linda Joppich the BATA Board of Directors approved the May 30, 2018 Agenda as presented.
MOTION CARRIES: 6-0
6. Approval of Minutes
On a Motion made by Debra Rushton and seconded by Linda Joppich the BATA Board of Directors approved the April 25, 2018 Regular Board Meeting as presented.
MOTION CARRIES: 6-0
7. Executive Director's Report – Kelly Dunham
Kelly Dunham reviewed highlights of her monthly report and answered questions regarding same.

Kelly reminded the Board that the new Bayline will be offering demo rides next week and that everyone is also invited to the ribbon cutting 9:00a on the 25th at Hall Street. Efforts continue on adding more sponsorship levels along with crowd funding campaigns in conjunction with the DDA

The free transit usage to all downtown employees has been rolling out nicely. Over 90 people have signed up to date.

The Ad Hoc Committee working on the Board vacancy is recommending applicant Heather Harris-Brady be seated. We had four great candidates with a variety of strengths.

8. Finance Reports – Nichole Thompson
 - a. April 2018 Finance Reports

Nichole reviewed the April 2018 Finance Reports highlighting areas of interest.

- i. Income Statements
- ii. Statement of Net Position
- iii. Capital Reserve Fund Report
- iv. Operating Reserve Fund Report
- v. Cash Flow Analysis

The YTD Income Statement carries a continuing variance with Salaries and Wages due to some open positions we currently have at BATA. Fuel prices have been increasing and will continue to be closely monitored. Propane prices are remaining constant.

The Board asked about hiring activity and it was noted that have now reached appropriate staff to run the new Bayline. Discussion ensued regarding benefits and the hourly wage offered to drivers.

On a Motion made by Richard Cochrun and seconded by Debra Rushton the BATA Board of Directors accepted the April 2018 Finance Reports as presented.

MOTION CARRIES: 6-0

- b. Finance Oversight Team (“FOT”) Update – Kelly Dunham
The Team did not meet last month. No update to report.
9. Chairperson’s Report – Dan Lathrop
Dr Lathrop introduced James Bruckbauer, Deputy Director with Groundwork Center for Resilient Communities. Mr. Bruckbauer provided a brief update on the Ann Arbor to TC Rail Study which is nearing completion.

The SDNT grant funded rail study, spearheaded by Groundwork Center, has been performed by Transportation Economics Management System (“TEMS”) and is expected to be completed in July. A thorough analysis of potential ridership and operating structure was performed. The Rail Study is evaluating special event trains, 60mph trains, 90mph trains, and 110mph trains. A2TC.org has been created offering additional information.
10. Old Business
The Board Request Tracker was reviewed with no updates to report.

11. New Business

a. New Board Member Recommendation and Appointment

On a Motion made by Dan Lathrop and seconded by Linda Joppich the BATA Board of Directors approved the appointment of Heather Harris-Brady as a member of the BATA Board of Directors effective immediately.

MOTION CARRIES: 6-0

b. Board Policies for Approval

i. Conflict of Interest Policy

On a Motion made by Nicole VanNess and seconded by Richard Cochrun the BATA Board of Directors approved the Conflict of Interest Policy as presented.

MOTION CARRIES: 6-0

ii. Operating Reserve Fund Policy Revision

On a Motion made by Debra Rushton and seconded by Linda Joppich the BATA Board of Directors approved the revision to the Operating Reserve Fund Policy as presented.

MOTION CARRIES: 6-0

c. Operating Reserve Fund Recommendation

On a Motion made by Nicole VanNess and seconded by Richard Cochrun the BATA Board of Directors approved a one-time transfer of \$200,000 to continue to build the Operating Reserve Fund.

Roll Call: Cochrun Yes
Joppich Yes
Lathrop Yes
Rushton Yes
Sommavilla Yes
VanNess Yes

MOTION CARRIES: 6-0

d. MDOT Permit Resolutions

On a Motion made by Debra Rushton and seconded by Richard Cochrun the BATA Board of Directors approved the MDOT Permit Resolutions as presented.

i. Performance Resolution for Governmental Agencies (2207B)

Roll Call: Cochrun Yes
Joppich Yes
Lathrop Yes
Rushton Yes
Sommavilla Yes
VanNess Yes

MOTION CARRIES: 6-0

- ii. Resolution authorizing the installation of transit stops within the trunkline roadway right-of-way (05/2018)

Roll Call: Cochrun Yes
Joppich Yes
Lathrop Yes
Rushton Yes
Sommavilla Yes
VanNess Yes

MOTION CARRIES: 6-0

- e. Tax Rate Resolutions L4029

The following Tax Rate Resolutions were reviewed with Kelly noting that the rate established at .5000 was voter approved.

- i. Resolution to approve the Grand Traverse County 2018 Summer Tax Rate
On a Motion made by Debra Rushton and seconded by Linda Joppich the BATA Board of Directors approved the Grand Traverse County 2018 Summer Tax Rate as presented.

MOTION CARRIES: 6-0

- ii. Resolution to approve the Leelanau County 2018 Summer Tax Rate
On a Motion made by Debra Rushton and seconded by Nicole VanNess the BATA Board of Directors approved the Leelanau County 2018 Summer Tax Rate as presented.

MOTION CARRIES: 6-0

- iii. Resolution to approve the Leelanau County 2018 Winter Tax Rate
On a Motion made by Debra Rushton and seconded by Linda Joppich the BATA Board of Directors approved the Leelanau County 2018 Winter Tax Rate as presented.

MOTION CARRIES: 6-0

- 12. Public Comment

There was no Public Comment.

- 13. Directors' Comments/Open Floor

Director Joppich enjoyed riding the Bayline last week. Eric Lingaur stated that we have done some demos of the line and are receiving good feedback at our public forums. Director Sommavilla supports the ideas coming from the Rail Study Report.

- 14. Adjournment

On a Motion made by Debra Rushton the BATA Board of Directors moved to adjourn the Regular Board Meeting at 10:40am

MOTION CARRIES: 6-0

Submitted/Recorded by: Mary Meredith, Administrative Assistant

Approved on 6-27-18
DATE

Linda L Joppich
Linda Joppich, Board Secretary