



BATA Regular Meeting Agenda 9:00am

Wednesday, March 28, 2018

Hall Street Transfer Station

Traverse City, Michigan 49684

1. Call to Order by Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. Public Comment*
5. Approval of Agenda
6. Approval of Minutes
 - a. February 28, 2018 Regular Board Meeting Minutes
7. Executive Director's Report – Kelly Dunham
 - a. Advertising Sales Program Review – Wayne Stevens
8. Finance Reports – Nichole Thompson
 - a. February 2018 Finance Reports
 - i. Income Statements
 - ii. Statement of Net Position
 - iii. Capital Reserve Fund Report
 - iv. Operating Reserve Fund Report
 - v. Cash Flow Analysis
 - b. Finance Oversight Team Update – Kelly Dunham
9. Chairperson's Report
10. Old Business
 - a. Board Request Tracker
 - b. At-Large Seat Filling Process

11. New Business
 - a. BATA Board Member Job Description
 - b. Purchased Service Agreement with Northern Lakes Community Mental Health Authority ("NLCMHA")
 - c. Drug and Alcohol Policy – Chris Davis
 - d. Dennis Gartland & Niergarth 1st Q Agreed Upon Procedures Report – Nichole Thompson
 - e. 2017 Organizational Performance Scorecard Report
12. Public Comment*
13. Executive Director's Performance Review –**Closed Session**
14. Executive Director's Merit Increase
15. Directors' Comments/Open Floor
16. Adjournment

*Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. We ask that you state your name and address before you begin your comments. Once you have completed your public comment the board may ask any clarifying questions. If needed you will be assigned a member of BATA's staff to follow up directly on any open concerns.

Note: The next regular meeting will be held at 9:00am on April 25, 2018 at the Hall Street Transfer Station in Traverse City.